

**BRIDGEND TOWN COUNCIL**  
**CYNGOR TREF PEN-Y-BONT AR OGWR**

Town Clerk  
**LEANNE EDWARDS**  
Deputy Town Clerk  
**DEBRA JONES**  
Tel: (01656 815757)  
Email: [bridgend.tc@bridgend.gov.uk](mailto:bridgend.tc@bridgend.gov.uk)  
**COUNCIL OFFICES**  
**CARNEGIE HOUSE**  
**WYNDHAM STREET**  
**BRIDGEND**  
**CF31 1EF**



Clerc y Dref  
**LEANNE EDWARDS**  
Cynorthwywr i Glerc y Dref  
**DEBRA JONES**  
Ffon: (01656 815757)  
E-bost: [bridgend.tc@bridgend.gov.uk](mailto:bridgend.tc@bridgend.gov.uk)  
**SWYDDFEYDD CYNGOR**  
**TY CARNEGIE**  
**STRYD WYNDHAM**  
**PEN-Y-BONT AR OGWR**  
**CF31 1EF**

22<sup>nd</sup> March 2022

**TO: ALL MEMBERS OF THE TOWN COUNCIL**

You are hereby summoned to a meeting of the Town Council on Monday 28<sup>th</sup> March 2022 at 6.30pm  
The meeting will be held as a hybrid meeting both at Carnegie House and remotely via Microsoft Teams  
for Business under the Local Government and Elections Act (Wales) 2021.

A link to access the remote meeting is published on the Town Council website at:  
<http://www.bridgendtowncouncil.gov.uk/committees-and-minutes/town-council-meetings.aspx>

**AGENDA**

1. To Receive Apologies for Absence
2. To Receive Declarations of Interests (if any) of Members in respect of the business to be transacted
3. To receive questions or comments from Members of the Public (Standing Order 3(e) refers)
4. To receive questions or comments from the BTC Youth Representatives
5. To confirm and sign minutes of the Town Council Meeting held on 21<sup>st</sup> February 2022
6. To consider matters arising from the minutes of the Town Council Meeting held on 21<sup>st</sup> February 2022
7. To note for information Mayoral Announcements and Engagements:
  - Saturday 19<sup>th</sup> February 2022 – Unveiling of the Tudor Plaque, Rhiw Market.
  - Friday 4<sup>th</sup> March 2022 - Presentation of end of season trophies to Ogwr Hawks and launch of new season, Pyle Rugby Club.
  - Sunday 6<sup>th</sup> March 2022 – Community Civic Service, Compassion Church, Nolton Street
  - Wednesday 16<sup>th</sup> March 2022 - Presentation of Lottery Plaque on behalf of the Linus Charity, Pink Scissors Shop, Bridgend.
  - Thursday 17<sup>th</sup> March 2022 - Presentation of Lottery Plaque on behalf of the Linus Charity, Litchard Primary School
8. To receive Town Clerk's Report since last meeting (for information)

9. To consider draft minutes of the Regeneration Committee meeting held on 28<sup>th</sup> February 2022
10. Facilities
  1. To consider draft minutes of the Facilities Committee meeting held on 27<sup>th</sup> January 2022
  2. To receive an update from the Chair of Facilities Committee regarding the meeting held on 24<sup>th</sup> March 2022
11. Finance
  1. To receive a balance of accounts and payments since last meeting
  2. To consider draft minutes of the Finance Committee meeting held on 8<sup>th</sup> March 2022
  3. To receive and approve reviewed Internal Control document
12. Planning
  1. To consider draft minutes of the Planning Committee meeting held on 14<sup>th</sup> February 2022
  2. To consider draft minutes of the Planning Committee meeting held on 14<sup>th</sup> March 2022
13. New Town Council Website Project
  1. To consider an updated heraldic crest logo for Town Council use
  2. To receive an update on the website project and review screen shots of the design
14. Community Engagement & Events
  1. To consider the impact of the current war in Ukraine in relation to the Wartime Bridgend event scheduled for 16<sup>th</sup> July 2022 and discuss if the event should continue as planned, be rebranded/replaced with a slightly different theme or cancelled.
  2. To consider quote received for maintenance of HMS URGE Mural – Bridgend Riverbank
15. Town Hall
  1. To receive an update from the Town Clerk regarding the Expressions of Interest for the Town Hall Refurbishment Project, Tender Process and timescales for appointing a contractor
16. Town Twinning
  1. To consider a request from the Bridgend Town Twinning Association to host a formal meeting between the Mayor of Villenave d’Ornon and the Mayor of Bridgend Town Council at Carnegie House on Friday 27<sup>th</sup> May 2022
  2. To consider a request from the Bridgend Town Twinning Association to reschedule the official Civic Dinner to celebrate the 25<sup>th</sup> Anniversary of the relationship between Bridgend and Villenave d’Ornon on 28<sup>th</sup> May 2022
17. Bridgend Parks Strategic Review
  1. To receive a Stakeholder Update from Just Solutions Consulting and discuss feedback if required
18. To receive Periodic Survey of Town Centre Empty Shops/Business Premises and Allied Matters
19. Consultations:
  1. Rydym yn ceisio barn ar Raglen Waith yr Archwilydd Cyffredinol / We’re seeking views on the Auditor General’s Work Programme.  
Full details of the consultation can be viewed here: <https://www.audit.wales/about-us/consultations> A response to the consultation can be made via online survey

20. Correspondence:

1. Email from Bridgend County Borough Council: Small Grants Wales
2. Email from Bridgend County Borough Council: BRIDGEND COUNTY BOROUGH COUNCIL (COLLEGE CLOSE, BRIDGEND) (TEMPORARY CLOSURE) ORDER 2022
3. Email from One Voice Wales: Newyddion Coedwig Genedlaethol i Gymru / National Forest for Wales News
4. Email from One Voice Wales: REMINDER - TRAINING - FEBRUARY & MARCH 2022 / ATGOFFA - HYFFORDDIANT - CHWEFROR & MAWRTH 2022
5. Email from One Voice Wales: Welcome to your Vote Campaign - Thursday 10 March / Adnoddau Croeso i Dy Bleidlais'
6. Email from One Voice Wales: We want to help your community / Rydyn ni eisiau helpu eich cymuned, My Tree, Our Forest scheme
7. Email from Anne Robson Trust: Advertising the New Anne Robson Trust Pre-bereavement Helpline
8. Email from One Voice Wales: Call for case studies (taking action on the climate emergency)

21. Town and Community Forum

- a) To consider items for inclusion on the Town and Community Council Forum agenda
- b) To consider feedback from meetings of the Town and Community Council Forum
- c) To identify proposals for inclusion on the TCC Charter Action Plan which would aid the development of the Charter

22. Personnel (In Confidence)

1. To receive a letter from the Town Clerk regarding formal HR concerns (protected disclosure)
2. To consider draft minutes of the Personnel Committee meeting held on 11<sup>th</sup> March 2022
3. To consider draft minutes of the Personnel Committee meeting held on 18<sup>th</sup> March 2022
4. To receive Personnel Committee resolution to acknowledge that the Council had been unreasonable due to the pandemic and its desire to continue to increase services to residents of Bridgend resulting in undue pressure on its staff.
5. To consider recommendations from the Personnel Committee:
  - a) For a moratorium of routine meetings and that the schedule of meetings will remain in place with meetings being convened by staff when decisions are required
  - b) To consider the appointment of a Locum Clerk for a six-month period subject to advice from One Voice Wales/SLCC.
  - c) To seek Council approval to arrange a staff survey, ensure Council and Committees do not over commit on projects without the available resource, improve the chairing skills of Council and Committees, implement a referral ticket system for Council work, arrange Code of conduct training for all Councillors and seek advice from the Monitoring Officer and HR solicitor in relation to concerns about staff welfare.



Leanne Edwards  
Town Clerk