



## Meeting with Dr Ffion Reynolds, Community Events Manger, CADW

Wednesday 8th February 2023, 2pm at Newcastle Castle

### Present:

Dr Ffion Reynolds, Community Events Manager, CADW

Dawn Elliott – Community Engagement and Events Manager

### Purpose of Meeting

To establish possibilities for using Newcastle Castle to celebrate the Kings Coronation.

### Meeting Notes

#### Introduction

Dr Reynolds gave an overview of events at monuments that CADW hold guardianship of. Most importantly is that nothing can be dug into the ground as this could destroy archaeology. Eg all marquees at events must be waited and not pegged down. No alcohol is allowed on any site at any event.

Dawn Elliott gave an overview of Bridgend Town Council's decision to investigate commemorating the King's Coronation in May and that the council were waiting for further guidance from official sources for guidance.

#### Possibilities

##### Lighting up the Castle

This can be done in 2 ways:

1. It is possible that electric can be pulled from a residential street light that is approximately 4m outside the boundary of the castle (image on left below). Relevant Health and Safety and Risk Assessments would need to be carried out and ample coverings for cables will need to be used. Dr Reynolds suggested that we may need hire security to watch over the equipment overnight if there is a possibility of people getting access to the castle after closing time which is 4pm. We looked around the site and it looked as if it was secure. We would also need Public Liability Insurance which the Town Council has.



2. A portable generator would be able to be set up to power the floodlights which would be set against the far wall as seen in the image above - right.

We discussed that it would just be the Southern Walls of the castle that would be lit up as there is no access to the east side. The South side is very prominent and this is can be seen from the surrounding areas.

### Lighting a Beacon

This is possible if a mobile beacon can be hired and it can be weighted down without digging into the ground. We identified an area inside the castle which may visible from surrounding areas as seen below, but more investigation would be required to check visibility.



An event could be held inside the castle for up to 300 people. It could be a ticketed events as numbers would have to be monitored and there would need to be a steward at the gate. It could also be an invite only event. Parking would have to be considered for those attending and travelling by car.

### Community Picnic

The inside of the castle could hold approximately 200 – 300 people for a picnic



### Considerations For Full Council

Council may wish to consider the following:

The predicted sunset time for Coronation weekend 8.50pm

A beacon positioned within the castle walls may result in limited visibility from surrounding areas – more investigation would be required.

There has been no official guidance about lighting beacons as yet. We have sourced and provisionally booked a mobile beacon but this would require propane gas and consideration is needed as to where to store the propane gas until needed and if security will be required?

### Additional Notes

CADW would very much like to work with Bridgend Town Council in the future and are happy to let us use the property for events which fall within their guidelines.