



MINUTES OF BRIDGEND TOWN COUNCIL MEETING

Meeting Details:

Date: Monday 23rd January 2023

Time: 6.30 pm

The meeting was held as a hybrid meeting both at Carnegie House and remotely via Microsoft Teams for Business under the Local Government and Elections Act (Wales) 2021.

Chairperson: The Mayor (Cllr Tim Wood)

Staff: Mrs L Edwards (Town Clerk), Mrs D Jones (Deputy Town Clerk & RFO), Ms J Brown (Democratic Services Officer), Mrs D Elliott (Acting Community Engagement and Events Manager)

In Attendance:

Cllr Ann Lloyd – In Person

Cllr D Evans – In Person

Cllr David Unwin – In Person

Cllr I Williams – Remote

Cllr A Wathan – In Person

Cllr D Brown – In Person

Cllr C Webster – In person

Mayors Chaplain – Chaplain Mavis Martin

Members of the public

Cllr Nathan Deere – Remote

Cllr Fran Sullivan - Remote

Cllr I Spiller - Remote

Cllr Tim Wood (Mayor)

Cllr A Felton – In person

Cllr A Morelli – Remote

The Mayors Chaplain thanked Councillors and said Prayers. The Mayors Chaplain also included reference to Holocaust Memorial Day, which will take place on Friday 27th January 2022.

1. To Receive Apologies for Absence

- Cllr M Blundell- Humphreys, Cllr S Bletsoe, Cllr F Bletsoe, Cllr S Easterbrook, Cllr B Johnston

2. To Receive Declarations of Interests (if any) of Members in respect of the business to be transacted

- Cllr T Wood made a declaration of personal interest as a Bridgend Town Trader in matters pertaining to Town Centre business and in any discussions relating to BCBC as a BCBC Councillor
- Cllr A Wathan made a declaration of personal interest in any discussions relating to BCBC as a BCBC Councillor
- Cllr D Unwin made a declaration of personal interest in any discussions relating to Merthyr Mawr Community Council and Brynteg School
- Cllr I Williams made a declaration of personal interest in any discussions relating to BCBC as a BCBC Councillor and in matters relating to Oldcastle School and Brynteg School

- Cllr I Spiller made a declaration of personal interest in any discussions relating to BCBC as a BCBC Councillor
- Cllr A Felton made a declaration of personal interest in discussions relating to Agenda Item 10 (2) because her husband works for Seren Books.

3. To receive questions or comments from Members of the Public (Standing Order 3(e) refers)

- There were no questions or comments from Members of the Public.

4. To confirm and sign minutes of the Town Council Meeting held on 12th December 2022

RESOLVED: That the minutes of the Town Council held on 12th December 2022 be confirmed and signed as a true and correct record.

5. To consider matters arising from the minutes of the Town Council Meeting held on 12th December 2022.

- Cllr A Felton requested that the spelling of her name be noted correctly as Felton (not Fenton). The Town Clerk apologised, and the amendment was carried out in situ.
- Page 352 – 9.2. Cllr A Wathan noted that it was Cllr D Unwin and NOT himself who highlighted “*that the Town Council would be supporting the application but with reservations.*” Cllr A Wathan highlighted that he was in agreement with Cllr D Unwin and added that he also supported the residents.

6. To note for information Mayoral Announcements and Engagements:

- Maternal Harmony choir in Hope church on the 16th of Dec 2022.

7. To note a casual vacancy for a BTC Councillor in the Morfa ward and fill the resulting vacancies on the following committees:

- 1. One vacancy on Finance Committee**
- 2. One vacancy on Facilities Committee**

- Cllr D Unwin proposed that filling the vacancies for the Finance and Facilities Committees respectively be deferred until a new Councillor was in place.

RESOLVED: That the Town Clerk follow due process and issue the notice for the vacancy and that the committee vacancies be deferred until the new Councillor is in place.

- Cllr A Wathan, Chair of the Personnel and Facilities Committees respectfully, proposed that Agenda Item 24 be brought forward as he felt it was important that Council is made aware of the staffing situation before discussing the agenda items. He noted that this agenda item will need to be discussed in confidence. The Mayor agreed to this request.
- It was proposed that due to commercial sensitivity, agenda item 13 would also need to be discussed in confidence and therefore agenda item 24 and 13 should both be discussed if the public are excluded. This was agreed by Members.
- The Town Clerk explained that Chaplain Martin, Members of the Public and Mrs D Elliott (Acting Community Engagement and Events Manager) would need to be asked to leave the meeting and could be readmitted after discussions on agenda items 13 and 24 have concluded.

RESOLVED: That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press be excluded from the meeting during the consideration of agenda items 13 and 24 as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.

Chaplain Martin thanked Councillors and left the meeting.

The Acting Community Engagement and Events Manager left the meeting.

Members of the public accessing the meeting remotely left the meeting.

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RESOLVED: To permit Members of the public and the Acting Community Engagement and Events Manager to re-join the meeting at 7.20 pm.

Resolutions made during the exclusion of the public are:

24. Personnel (In Confidence)

1. To consider an update from the Chair of Personnel Committee regarding a meeting held on 19th January 2023

RESOLVED: To offer the current Community Engagement & Events Manager, the role of Community Engagement & Events Officer on 20 hours per week over 4 days.

RESOLVED: To offer the Acting Community Engagement & Events Manager the role of manager on a permanent basis, 30 hours per week.

13. To receive Town Hall Refurbishment Project

1. To receive an update on the water leak, insurance, damage and next steps

RESOLVED: That delegated authority is given to the Town Clerk to immediately authorise the repair to the ceilings in the Town Hall at a cost of up to £2,000 and that the insurance claim to cover the damage is pursued.

The Mayor continued the meeting with the remaining agenda items

8. Planning

1. To receive an update from the Chair of Planning Committee from the meeting held on 16th January 2023

- The Chair of Planning Committee explained that due to staff resource and Council priorities, the minutes of the Planning Committee meeting held on 16th January 2023 were not ready for distribution and will be included on the agenda for the February Town Council meeting. He provided a verbal update from the meeting as follows:
- A planning application had been submitted for the demolition of the Police Headquarters in Cheapside, however there was no such application for the demolition of the multistorey car park which is also part of the new Bridgend College development. Since the Planning Committee meeting, an article has appeared in the local newspaper to advise the public that front desk police services have now been relocated to Queens Road, Bridgend Industrial Estate. The Chair highlighted that the Council had previously been informed that there would be a small office in Bridgend Town Centre.
- It was noted that there is a room inside Bridgend Bus Station allocated for Police use, however it has not been used for many years.
- The Chair proposed that the Council should write to South Wales Police to inform them that they do not find the current situation acceptable.
- Cllr A Wathan advised that the same thing had happened in Port Talbot.
- Cllr I Williams explained that in the longer term there is a plan to locate a front desk police presence in the Civic Offices and that he believed that a shop front could not be used due to concerns regarding glass and security.

RESOLVED: To write to South Wales Police to explain Council's concern regarding front desk services in Bridgend Town Centre and invite a full report within the next two weeks or for them to send a representative to speak to Councillors at the next Town Council meeting in February.

- The Chair referred to the offer from Bridgend Town Council for Bridgend College to hold an exhibition at Carnegie House regarding the redevelopment of the Bridgend College campus. He explained that the planning application for the development has now been submitted and that the college are working with BCBC regarding their engagement strategy with the public.
- Cllr Wood raised concerns regarding parking however Cllr D Unwin explained that these concerns will now need to be raised via the formal planning process.
- The Chair explained that the BCBC LDP has been formally deposited with the Welsh Inspector and that the consultation will take place between 28th February and the end of March 2023.
- The Chair referred to a planning application for the refurbishment of the Zia Nina restaurant and explained that £250,000 of public funding had been awarded for this work. He highlighted that the Town Clock was included in the planning application however it is still not working and therefore a letter has been sent to BCBC regarding this situation.
- The Chair referred to an application for the relaxation of planning conditions for the Coed Parc development. He explained that there had been site visits and the matter had been heard at the Development Control Committee meeting. The Chair explained that there have been concerns raised by local residents regarding this relaxation application and there are issues with the Listed Building on the site. Letters have been sent to BCBC on behalf of the BTC Planning Committee.
- The Chair provided an update on the development of the Sunnyside Wellness Village and advised that Linc Cymru do not anticipate work will resume on site until July 2023.
- The Chair referred to the Town Council's application to be considered as a location for the National Contemporary Art Gallery and notified Members that the bid had not been successful.

2. To consider and discuss Planning applications P/22/811/FUL – Development of new artificial turf pitch at Brynteg School and T/22/51/TPO – Open space frontage opposite 42 Cefn Glas Road (deferred from Planning Committee meeting)

- The Chair referred to planning application P/22/811/FUL for an upgrade to the Red Gra sports facility at Brynteg School. He explained that the Planning Committee had deferred comment on this application pending the views of local residents at a public meeting. It was noted that two main issues had been identified: the finishing time in the evening and access to the facility.
- The Chair declared an interest as Chair of Governors at Brynteg School and explained that he took no part in the planning application.
- Cllr I Williams declared an interest as a governor at Brynteg School and due to a conflict of interest as a BCBC Councillor he declared a prejudicial interest and withdrew from the meeting.

Cllr I Williams left the meeting

- After a lengthy discussion regarding planning application P/22/811/FUL the Council resolved the following:

RESOLVED: To support in principle, the creation of a new sports facility in Brynteg School, however further to concerns from local residents, Bridgend Town Council recommend that the following matters are given due consideration:

- That bookings last no longer than 8pm
- That where possible, the main access off Ewenny Road is used
- That due consideration must be given to the light and noise concerns from local residents, notwithstanding the professional reports provided
- That Bridgend Town Council reserves the right to attend and speak at any Development Control meeting where this application is discussed

Cllr I Williams re-joined the meeting

3. To consider and discuss Planning application T/22/33/TPO – Land alongside barn Mill Lane Bridgend CF31 4JN (deferred from Planning Committee meeting)

- The Chair referred to planning applications T/22/51/TPO and T/22/33/TPO regarding trees in the Newcastle Conservation Area. He explained that at recent Planning Committee meetings there have been numerous applications to fell trees in this area, however, there appears to be no plan to plant anything in their place. It was noted that a letter has now been sent to BCBC to raise concerns regarding tree felling in this area.
- The Chair advised that there were 17 Trees in total and noted to Members that the application was for taking trees down and none to be replanted. The Chair added that the trees were not in the centre of the conservation area but were subject to a preservation order. The Chair further advised that he had contacted BCBC Planning to raise the issue and proposed that as Council did not have the authority to stop the application a report of no further objection be made.

RESOLVED: That the decision reference Planning application T/22/33/TPO – Land alongside Barn, Mill Lane Bridgend CF31 4JN (deferred from Planning Committee meeting) be: No Further Objection.

9. Finance

1. To receive a balance of accounts and payments since last meeting

RESOLVED: Accounts paid, read, and approved by Members.

2. To receive draft minutes of the Finance Committee meeting held on 6th December 2022

RESOLVED: To receive and note the minutes of the Finance Committee meeting held on the 6th December 2022.

3. To note audit completion for the year ended 31 March 2022

- The Deputy Clerk/RFO advised Members of the completion of the audit for the year ended 31 March 2022. She explained that there had been no matters arising or recommendations in relation to the Governance Statement and reported that the audit notice had been publicly displayed.

10. Community Engagement & Well-being Committee

1. To consider if the Council wish to mark the King's Coronation on Saturday 6th May 2023 (deferred from discussions at December Town Council meeting)

- The Mayor stated that there was criticism that the Council didn't do anything for The Queen's Jubilee.
- Members discussed what could be done for the King's Coronation and how an event would be received by the public along with consideration of staff resources.
- Cllr I Spiller enquired about the possibility of lighting the beacon on Newcastle Hill.
- The Town Clerk provided a brief overview of concerns raised and reported to council after the beacon was last lit.
- Members discussed the possibility and estimated cost of hiring a beacon which could be sited in Newcastle Castle.
- Cllr A Felton stated that she was personally not in favour.
- Cllr A Morelli enquired who would co-ordinate activities and organise the health & safety risk assessments etc. if the event goes ahead.
- After a thorough discussion Cllr D Unwin proposed that the public be invited to a public consultation with Councillors at Carnegie House to gauge public views on arranging an event to mark the King's Coronation.

RESOLVED: That the Acting Community Engagement and Events Manager email CADW to enquire if it is possible to use Newcastle Castle for a beacon lighting event and for their response to be provided to Members at the February Town Council meeting for further discussion.

RESOLVED: That Councillors facilitate a public consultation event at Carnegie House to gauge public opinion on the Town Council arranging an event to mark the King's Coronation and that the outcome is discussed at the February Town Council meeting.

2. To consider a report regarding using Carnegie House as an anchor site for Poetry Library for Wales

- Cllr A Felton thanked the Acting Community Events and Engagement Manager for facilitating the meeting.
- Cllr A Felton presented a report and explained that The National Poetry Library of Wales (NPLW) is looking to house up to 35,000 poetry publications, some of which will be in the medium of Welsh, in a South Wales Anchor Library. It was noted that the publications can be housed in 3 winding cabinets.
- It was highlighted that The NPLW are seeking to apply for funding from the Welsh Government to set up 3 anchor institutes in Wales and need to provide a detailed proposal to Welsh Government ahead of a formal project bid. The funding will cover the set up required at each location and will fund one or 2 librarians at each site.
- The requirements to use Carnegie House as an anchor site would include:
 - Space for the 3 winding cabinets
 - A table, chair, electric and Wi-Fi for the librarian
 - A table and chairs for users
- It was clarified that The NPLW would pay Bridgend Town Council for use of the space which could be in the form of monthly/annual fee however this would require further discussion.
- The anchor library can have flexible opening hours to fit in with the use of the building for other arts and community use.

- The NPLW wish to submit a proposal to Welsh Government by the end of the financial year in March 2023. If it is agreed, a bid submitted and funding allocated, it will take at least a year before the library would be ready to open, so the library is unlikely to open until at least Spring 2024.
- The NPLW will write the bid and all they require from Bridgend Town Council at this stage is an expression of interest if the Town Council would like to be considered as the southern anchor.
- An expression of interest from Bridgend Town Council to be part of the project would not commit the Council but would mean ongoing consultation and consideration of a final proposal.

RESOLVED: To continue with an expression of interest regarding the use of Carnegie House as an anchor site for Poetry Library for Wales.

3. To receive an update from a meeting with Bridgend History Society regarding a project called “Bridgend Through Time”

- Cllr I Williams drew Members attention to the previously circulated letter from Bridgend & District Local History Society.
- Cllr C Webster explained that along with Cllr M Blundell- Humphreys and the Acting Community Events and Engagement Manager, she had met with The Bridgend & District Local History Society to discuss their requirements.
- It was noted that The Bridgend & District Local History Society would like to return to holding their meetings and talks at Carnegie House and had been made aware of changes to the maximum capacity numbers and cost for room hire.
- Cllr C Webster explained that they had been informed that Cowbridge History Society, have use of a room on a permanent basis at Cowbridge Old Hall and that they have installed displays around the walls and use the room to meet with members of the public.
- Cllr C Webster explained that The Bridgend & District Local History Society are looking for use of a room at Carnegie House that they could use to display photographs and use once a week for research. It was noted that the society do not have funds to pay for the room hire but will be seeking a grant to purchase a scanner and lockable cabinet.
- The Acting Community Engagement & Events Manager summarised that the History Society are asking the Town Council to provide use of a room to support research into local heritage.
- Members discussed how best to support the request and agreed that local history and heritage is important.
- Members discussed the use of the Board Room at Carnegie House.
- Cllr A Wathan referred to staffing arrangements and noted that if the Board Room is used, the printer/photocopier will need to be relocated.
- The Town Clerk advised that the printer can be relocated to the office as soon as the damp issue is resolved and that staff will be relocated to the Town Hall.
- The Mayor proposed that subject to the relocation of the printer/photocopier and staff relocation to The Town Hall, The Bridgend & District Local History Society be invited to occupy a room at Carnegie House or the Town Hall for their Bridgend Through Time Project.

RESOLVED: That in principle, subject to relocating the printer/photocopier and the staff move to the Town Hall, that The Bridgend & District Local History Society be offered use of a room at Carnegie House or the Town Hall.

4. To consider how the Council wish to proceed with a Wartime Bridgend event or an alternative town centre event

- Cllr D Unwin suggested that consideration should be given to staff resource and a potential event for Armed Forces Day in June.
- It was decided to discuss agenda item 5 first and return to this discussion.

5. To consider how the Council wish to proceed with a parade to mark Armed Forces Day

- The Town Clerk advised that the date of Armed Forces Day is 24th June 2023 and that during the December meeting Councillors had discussed making this a joint event with BCBC.
- Cllr A Wathan noted that a meeting of the BCBC Armed Forces Covenant is due later this month and that there is no further update at present.
- The Mayor suggested that Sunday 25th June may be a better date to avoid road closures.
- The Democratic Services Officer advised that the Ogmre Branch of The Welsh Guards had pledged their support verbally. The Democratic Services Officer respectfully advised Members that the logistical, financial and public demand for the event had not been researched.
- The Town Clerk explained that Armed Forces Day is a chance to show support for the Armed Forces community; from currently serving troops to Service families, veterans and cadets and confirmed that any town centre event requires an event plan, risk assessments etc. to submit via the ESAG process.
- Cllr I Williams highlighted that Hugh James Solicitors had previously expressed an interest in providing sponsorship towards an event. The Mayor felt that this would be better for the Wartime Bridgend event.
- Members discussed if the event would be just a service or a full parade. It was suggested that the event could start on a small scale this year and could be built on each year.
- After discussion Cllr D Unwin proposed that in principle, the Town Council commit to arranging an Armed Forces Day event and defer this item to the February Town Council meeting for further discussion.
- Cllr A Wathan advised that he would liaise with the BCBC Mayor who is also the BCBC Armed Forces Champion.

RESOLVED: That in principle, the Town Council commits to arranging an event to mark Armed Forces Day on either 24th or 25th June 2023 and to defer this agenda item to the February Town Council meeting for further discussion.

- In reference to Wartime Bridgend, Members discussed if it would be possible to arrange another large-scale Town Centre event this year if the King's Coronation and Armed Forces Day events go ahead.
- Cllr A Wathan highlighted that planning for Wartime Bridgend has usually started by now and it is late to start planning for this.
- The Acting Community Engagement & Events Manager advised that there are many similar events already booked in the UK for June and July.
- The Town Clerk suggested that the staff could carry out research to enquire if any relevant stalls and entertainment could be incorporated into the Armed Forces Day event.
- After discussion Cllr I Williams proposed that if the King's Coronation and Armed Forces Day events go ahead then Council do not proceed with a Wartime Bridgend Event in 2023.

RESOLVED: That Bridgend Town Council do not proceed with a Wartime Bridgend event in 2023

but offer alternative events/activities for the King's Coronation and Armed Forces Day.

11. Regeneration Committee

1. To discuss the dates for the installation of two Blue Plaques

- Cllr D Unwin queried if any further information had been received regarding dates for installation. The Town Clerk confirmed that there had been no response from the Lieutenancy regarding the John Thomas plaque and that the Caroline Williams plaque was subject to permission from the property owner, planning the event and resource.
- The Democratic Services Officer highlighted that she had been unable to contact any members of the family of Caroline Williams.
- The Mayor proposed that a low-key unveiling of the Caroline Williams blue plaque be carried out before the Annual Meeting in May 2023.

RESOLVED: That a low-key unveiling of the Caroline Williams blue plaque be carried out before the Annual Meeting in May 2023.

12. To discuss the locations and installation for three jubilee benches

- The Town Clerk referenced proposed locations from the Mayor and clarified that some locations don't have planning permission, as well as some areas already had a BCBC Bench in situ.
- After discussion Cllr D Unwin proposed that to move forward, he consults with The Mayor to identify new locations to be discussed at the February meeting.

RESOLVED: That discussions reference the locations and installation for three jubilee benches be deferred to the February meeting.

14. To discuss a motion submitted by The Mayor, Cllr T Wood (deferred from December meeting):

'To discuss purchasing BTC ties and scarfs for councillors'

- The Mayor referred to an anonymous email received by the Town Clerk before the meeting and highlighted that he did not expect the Council to purchase ties and scarfs and that it would be a personal expense for Councillors.
- Cllr D Unwin clarified that The Mayor was therefore asking permission to use The Bridgend Town Council Crest.
- After discussion The Mayor stated that it was a great honour to be elected and proposed that Council approve his request to use the Town Crest.

RESOLVED: That the Town Council provide permission for use of The Town Council Crest for the personal purchase of ties, scarves, pins or badges for Councillors.

15. To discuss a motion submitted by The Mayor, Cllr T Wood (deferred from December meeting):

'To consider how Bridgend Town Council can replicate the Maesteg Christmas parade for next year'

- Cllr D Unwin asked for clarification of what the Maesteg Christmas Parade entailed.
- It was noted that the Town Clerk had contacted Maesteg Town Council for further information.

The Mayor called for a 5 minute recess at 9.05 pm.

The meeting resumed at 9.10pm.

- The Town Clerk referred to an email that she had received from Maesteg Town Council which provided details of logistics and costings.
- It was noted that Maesteg Town Council have use of the old Revlon Cooper Standard site for lorries to congregate before the parade starts. The vehicles are provided free of charge by the companies as a form of community partnership and free advertising.
- Maesteg Town Council fund their event however they usually get a grant from BCBC for Christmas of approximately £5000.
- In 2022 Maesteg Town Council engaged a private company to co-ordinate elements of the event including: Health & Safety, Risk Assessments, arranging the ESAG process, road closures, co-ordinating volunteers, stewards, security, arranging the stage & presenter with BridgeFM and arranging characters to participate in the parade.
- Members were advised that the cost of the Maesteg Christmas parade was over £21,000.
- The Town Clerk advised that the Bridgend Town Council budget for Christmas activities in 2023 is £10,000.
- Councillors discussed the matter in depth.
- The Mayor proposed an amendment to his motion to 'Investigate ways to further enhance Christmas Festivities in Bridgend Town Centre in the future'.
- The Town Clerk highlighted that this wording is very different to the original motion.
- The Mayor reworded the amendment to 'To investigate in future how Bridgend Town Council can replicate the Maesteg Christmas parade'. The amendment to the motion was seconded.

RESOLVED: To investigate in future how Bridgend Town Council can replicate the Maesteg Christmas parade and to bring a report back to Council at a later stage.

16. To discuss a motion submitted by The Mayor, Cllr T Wood (deferred from December meeting):

'To consider how the Remembrance Poppy wreaths can be recycled'

- Cllr D Unwin advised that the Poppy Wreaths belonged to the organisation who had laid them and moving forward the RBL were looking at recycling for 2024.
- The Mayor advised that he would investigate further.

17. To discuss a motion submitted by The Mayor, Cllr T Wood (deferred from December meeting):

'To consider additional BTC Facebook posts'

- The Mayor clarified that his motion was in support of making the public aware of the differentiation between BCBC and BTC.
- The Acting Community Engagement and Events Manager explained that she posts content on the BTC social media pages on a regular basis, when she has news worthy information to post. She encouraged Members to provide her with relevant content to post.

18. To discuss a motion submitted by Cllr D Unwin (deferred from December meeting):

'To consider the weekly news items issued by BCBC Media Office and to establish ways in which they can be curtailed and be more relevant to the true situations and foundations of making claims put into the public domain'

RESOLVED: That this motion be deferred to the Town Council meeting in March 2023.

19. To discuss a motion submitted by Cllr D Unwin (deferred from December meeting):

'To consider ways in which BCBC Officers can be made to understand that giving Town & Community Councils a matter of a few days notice of consultation exercises is no way to exercise democracy. Six weeks must be a minimum period'

- Cllr D Unwin highlighted that he was extremely disappointing to read of the latest BCBC plans concerning travel and consultations in the local paper. He explained that the Town Council had not been officially informed of the consultation and had only received a 'round robin' email from the BCBC Town Centre Manager advising that a consultation would take place on the 31st January, giving only 9 working days notice.
- Cllr D Unwin proposed that a letter be sent to BCBC regarding their lack of consultation with the Town Council.

RESOLVED: That Cllr D Unwin prepare a letter to BCBC concerning the lack of communication for The Town Clerk to issue.

20. To consider the renewal of the Premise License for Carnegie House

- Members discussed whether the premises license is still required for Carnegie House.
- The Town Clerk advised that the member of staff that has undertaken the training required for the premises licence, is currently off work and therefore it could not be renewed in her name.
- After discussion, the Council resolved not to renew the licence.

RESOLVED: Not to renew the Premises License for Carnegie House at the present time.

RESOLVED: To suspend Standing Order 3(w), "*A meeting shall not exceed a period of (2.5) hours*", to continue the meeting past 9.30pm.

21. To consider the election of a member to represent the Town and Community Councils on the Bridgend Local Access Forum

- *Cllr D Unwin declared a prejudicial interest in this agenda item as one of the nominated representatives.*
- *Cllr A Wathan declared a prejudicial interest in this agenda item in relation to Coity Higher Community Council.*
- *Cllr D Brown declared a personal interest in this agenda item in relation to Coity Higher Community Council.*

RESOLVED: That the nominees are ranked in the following order:

1. Merthyr Mawr Community Council
2. St Brides Minor Community Council.
3. Pencoed Town Council.
4. Porthcawl Town Council.
5. Garw Valley Town Council.

22. Consultations:

Public commemoration in Wales: guidance for public bodies

The guidance will help public bodies make decisions on existing and proposed commemorations. This includes:

- statues
- plaques
- street names

The consultation details can be viewed in full at: <https://www.gov.wales/public-commemoration-wales-guidance-public-bodies> Consultation ends: 21 February 2023

RESOLVED: That this agenda item be deferred to the February Town Council meeting.

23. Correspondence:

a. Letter from Ms Pole re: Lettering of a name on War Memorial at Dunraven Place

- Cllr Unwin proposed that as the name on the War Memorial is in an acceptable condition, is no different to the other names on the War Memorial and that no further action be taken.

RESOLVED: That The Town Clerk reply to Ms Pole to advise that the Council had considered the request and given that the name on the War Memorial is in an acceptable condition and no different to the other names, no further action be taken.

b. Letter for sponsorship for daughter

- Cllr D Unwin advised Councillors that awards are only given to groups and not individuals. He advised that Brynteg school have a fund for this type of activity and therefore suggested that the resident contacts Brynteg school directly.
- Cllr N Deere advised that there is possible funding available through Halo Leisure and that he would be happy to share the details.

RESOLVED: That The Town Clerk respond to the letter to explain the Town Council’s position regarding grant funding, to direct the applicant to approach Brynteg school and to provide contact details for Cllr N Deere regarding possible funding from Halo Leisure.

Meeting closed at 9.36 pm.

Signed

Date

Mayor