

Risk Log

Building Compliance

Bridgend Town Council
Facilities Management

Compliance Item	Area	Carnegie House	Due Date	New Town Hall	Due Date
Intruder Alarm Maintenance & Monitoring	Security	RED	o/s	RED	29/10/2020
CCTV	Security	GREEN		AMBER	25/11/2020
Out of Hours / Keyholding	Security	AMBER		GREEN	01/04/2020
Annual Heating Controls Inspection	Heating Package	RED	o/s	GREEN	Oct-21
Annual Heating Expansion Vessel	Heating Package	RED	o/s	GREEN	Oct-21
Heating Maintenance	Heating Package	RED	o/s	RED	on occupation
Legionella Contract	Water Package	RED	o/s	AMBER	29/10/2020
Legionella Testing - Monthly Water Temp Readings	Water Package	RED	o/s	RED	29/10/2020
Mixing Valve Contract	Water Package	RED	o/s	RED	29/10/2020
Portable Appliance Testing	Electrical Package	RED	o/s	RED	on occupation
Portable Appliance Testing	Electrical Package	RED	o/s	RED	on occupation
Emergency Lighting Maintenance	Electrical Package	GREEN	26/10/2025	GREEN	
Electrical Installation (fixed wiring)	Electrical Package	GREEN	26/10/2021	GREEN	
Fire Alarm Testing	Electrical Package	RED	o/s	GREEN	
Access System Maintenance	Electrical Package	AMBER	tbc	GREEN	on occupation
Fire Alarm Maintenance	Fire	RED	o/s	RED	29/10/2020
Lift Maintenance	Specialist	AMBER	tbc	N/A	n/a
Staff Alert (if system retained)	Security	AMBER	tbc	AMBER	tbc
AHU	Heating Package	RED	tbc	N/A	n/a
RWG	Cleaning	AMBER	tbc	GREEN	
Drainage	Cleaning	N/A	n/a	AMBER	tbc
Sanitation	Cleaning / Waste	GREEN	tbc	AMBER	on occupation
General Waste	Waste	RED	o/s	RED	on occupation
Confidential Waste	Waste	GREEN	tbc		on occupation
Recycling	Waste	RED	o/s	RED	on occupation