

**BRIDGEND TOWN COUNCIL**  
**CYNGOR TREF PEN-Y-BONT AR OGWR**

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**SWYDDFEYDD CYNGOR**  
**TY CARNEGIE**  
**STRYD WYNDHAM**  
**PEN-Y-BONT AR OGWR**  
**CF31 1EF**

8<sup>th</sup> June 2023

**TO: ALL MEMBERS OF THE FACILITIES COMMITTEE**

You are hereby summoned to a meeting of the Facilities Committee to be held on Thursday 15<sup>th</sup> June 2023 at 1pm. The meeting will be held as a hybrid meeting both at Carnegie House and remotely via Microsoft Teams for Business under the Local Government and Elections Act (Wales) 2021.

A link to access the remote meeting is published on the Town Council website at:  
<http://www.bridgendtowncouncil.gov.uk/committees-and-minutes/facilities.aspx>

**AGENDA**

1. To Receive Apologies for Absence
2. To Receive Declarations of Interests (if any) of Members in respect of the business to be transacted
3. To Elect Chair of Facilities Committee for 2023/2024
4. To Elect Deputy Chair of Facilities Committee for 2023/2024
5. To Confirm and Sign Minutes of the Facilities Committee Meeting held on 24<sup>th</sup> November 2022
6. To Consider Matters Arising from the Facilities Committee Meeting held on 24<sup>th</sup> November 2022
7. To receive Facilities Team report for works completed from December 2022 to June 2023 (for Information) and review maintenance team, work schedule for June / July 2023
8. Carnegie House:
  - 8.1 To receive report on Building Compliance matters for Carnegie House
  - 8.2 To consider the installation of a Smart Meter at Carnegie House
9. Town Hall:
  - 9.1 To receive a report on the handover of the Town Hall and matters to be considered
  - 9.2 To receive update on issues with the Town Hall intruder alarm system
10. Allotments:
  - 10.1 To consider quotes received for a new replacement lock system for the gate and for a quote to alter the entrance fencing and gate provision at Great Western Avenue allotments

- 10.2 To receive update and consider cost of suspected white composite asbestos containing materials removal from Great Western Avenue allotments
- 10.3 To consider purchase and installation of signage at Great Western Avenue allotments
- 10.4 To receive a report on Current allotment waiting list and consider a policy on no longer accepting applications from those residents living outside its ward
- 10.5 To receive a report on possible changes to the Allotment allocation policy and residential status requirement if no longer residing in BTC wards
- 10.6 To receive a report on the draft Allotment Information Pack and approve the contents and consent to its circulation to all tenants
- 10.7 To consider a request from a tenant at Dunraven Business Park allotments
- 10.8 To receive update on Waunscil Avenue allotments fence repair quote
  
11. To receive update on the Bridgend Town Centre summer floral display contract
12. To receive an update on Christmas Lighting for 2023 and Catenary Wiring
13. To receive an update from the Bridgend Town Centre ASB Meeting 5<sup>th</sup> June 2023
14. To note a report on the results of No Mow May
15. To consider a report to develop a Climate Action Plan or Climate and Biodiversity Action Plan for Bridgend Town Council



Debra Jones  
Deputy Town Clerk