

**BRIDGEND TOWN COUNCIL
CYNGOR TREF PEN-Y-BONT AR OGWR**

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**COUNCIL OFFICES
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**SWYDDFEYDD CYNGOR
TY CARNEGIE
STRYD WYNDHAM
PEN-Y-BONT AR OGWR
CF31 1EF**

14 October 2021

TO: ALL MEMBERS OF THE FACILITIES COMMITTEE

You are hereby summoned to a meeting of the Facilities Committee to be held on Thursday 21st October 2021 at 10.00am

The meeting will be held remotely via Microsoft Teams for Business under the Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020

AGENDA

1. To Receive Apologies for Absence
2. To Receive Declarations of Interests (if any) of Members in respect of the business to be transacted
3. To Confirm and Sign Minutes of the Facilities Committee Meeting held on 16th June 2021
4. To Consider Matters Arising from the Facilities Committee Meeting held on 16th June 2021
5. To discuss facilities workload priorities list
6. To discuss schedule of requirements to ensure H&S compliance in preparation for reopening Carnegie House
7. To consider current workload and priorities of outdoor maintenance team
8. To consider quotes for supply and installation of permanent external CCTV at the New Town Hall
9. To review security alarm monitoring and maintenance quotes and out of hours key-holding and alarm response for Carnegie House and New Town Hall
10. To consider quotes received for the annual service of air handling units at Carnegie House
11. To consider quotes received for a service of the Evacuation Chair at Carnegie House
12. To consider quotes received for works required to BTC van as identified in 2021 MOT and Service
13. To Consider the ground maintenance of the Town Hall and decide if works should be carried out in-house or outsourced

14. To note the Flood Risk Maps prepared by Natural Resources Wales for Carnegie House and the New Town Hall
15. To Consider Summer Planting proposals for 2022
16. To review resolution to postpone acquisition of GIS mapping system
17. To Consider purchasing a new Gum Busting Machine
18. To consider request from NCHCC for additional dog bin collection
19. To discuss Ruhamah burial ground
 - a. To receive update on formal Community Asset Transfer from BCBC to BTC
 - b. To consider a request from adjoining property owner to undertake tree works
20. Allotments
 - a. To consider quotes received to undertake fence repairs at Great Western Avenue Allotments
 - b. To discuss general weeds / grass growth at various locations (deferred from full council)
 - c. To discuss clearance of dumping of green waste / car parking areas
 - d. To receive update regarding overgrowth from Dainton site to south/western boundary
 - e. To discuss Great Western Avenue Allotments Communal shed and toilet facilities
 - f. To discuss Great Western Avenue site representatives
 - g. To discuss general future of allotment site inspections
 - h. To discuss allotment site competition
 - i. To consider a request for permission to erect a polytunnel and beehive on plot 13A Dunraven Allotment Site
21. To Consider investigating New Allotment Sites
22. Correspondence
 - a) Letter from Bridgend Quakers in relation to their Allotment Proposal
 - b) Email from Great Western Avenue site representative regarding proposal for Queens Platinum Jubilee
 - c) To consider correspondence received from tenants at Jubilee Road Allotment Site in relation to the site representative



Leanne Edwards
Town Clerk