



MINUTES OF BRIDGEND TOWN COUNCIL MEETING
Monday 16th September 2019 at 7.00pm at Carnegie House Council Chamber

Present:	Cllr. A Wathan (Mayor) Cllr. Stuart Baldwin Cllr. Freya Bletsoe Cllr. Steven Bletsoe Cllr. Nicole Burnett Cllr. Stuart Charles	Cllr. Ceri Evans Cllr. Angela Morelli Cllr. David Unwin Cllr. Lyn Walters Cllr. Carolyn Webster Cllr. Tim Wood Cllr. S.Easterbrook
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In Attendance: Mrs L Edwards (Town Clerk), Mrs D Jones (Deputy Town Clerk & RFO)

Pre Meeting Business: 6:30pm - Presentation and Q&A opportunity with BCBC Consultation Team
Re: MTFs Budget consultation 2019

1. To receive apologies for absence:

Apologies were received from: Cllr. Kate Boucher, Cllr. Roger Marsh, Cllr. Rebecca Porter, Cllr. Mathew Voisey.

Absent: Cllr. Robbie Thomas

2. To receive Members' Declarations of Interest in respect of the business to be transacted:

Declarations of Interest were declared by the following Members and recorded in the register:

- Cllr N Burnett – Prejudicial interest in Item 9, BCBC Planning Matters
- Cllr C Webster - Prejudicial interest in Item 9, BCBC Planning Matters
- Cllr S Bletsoe – Personal Interest in Item 13, BID Re-ballot
- Cllr F Bletsoe – Personal interest in item 13, BID Re-ballot
- Cllr T Wood – Personal interest in item 13, BID Re-ballot
- Cllr S Easterbrook – Personal interest in item 13, BID RE-ballot
- Cllr S Baldwin – Personal Interest in Item 13, BID Re-ballot

3. To receive questions or comments from Members of the Public (Standing Order 3(e) refers)

- There were no questions from members of the public.

4. To Confirm and Sign Minutes of the Town Council Meeting held on 15th July 2019.

RESOLVED: The Minutes of the Town Council Meeting held on 15th July 2019 were confirmed as a true record and were signed accordingly.

5. To Consider Matters Arising from the Town Council Meeting held on 17th June 2019.

- There were no matters arising from the minutes.

6. To note for information Mayoral Announcements and Engagements:

Mayors Engagements:

- Sunday 21st July – Presentation to Mr King at Hope Chapel
- Sunday 21st July – Maesteg Civic Service
- Thursday 25th July – Exhibition and celebration of children’s creativity, Nolton art gallery
- Thursday 5th – Sunday 8th September – Town Twinning 25th Anniversary Visit, Villenave d’Ornon

Deputy Mayors Engagements:

- Sunday 21st July – Presentation to Mr King at hope Chapel
- Thursday 5th – Sunday 8th September – Town Twinning 25th Anniversary Visit, Villenave d’Ornon

7. Town Clerk’s Report

Town Clerk provided a verbal update on work and matters for Bridgend Town Council between July - September (for information only).

- Town Clerk explained that two new temporary members of staff had been recruited during the summer to cover staff sickness absence in the following roles:
 - Temporary Arts Project Officer (6-month contract)
 - Outdoor maintenance Worker (1-month contract)
- Town Clerk advised that a permanent part-time position for the role of Facilities Officer had also been advertised, the closing date had now passed and that she and the facilities Manager would be sifting through the applications and conducting interviews over the next couple of weeks.
- It was noted that a meeting with BCBC had been pursued to discuss the asbestos issue in the basement of Carnegie House and a date has been arranged for 25th September to progress the matter.
- Town Clerk explained that arrangements have been made for the floral displays around the town centre to be removed at the end of the month. She also notified Members that one hanging basket had fallen down during the summer however this did not cause any injuries.
- Town Clerk advised that she had attended a meeting with the Police and partner organisations along with the BTC Facilities Manager and Cllr David Unwin to discuss antisocial behaviour issues within the town. She explained that the police have been undertaking initiatives to tackle this problem and that further information is provided in the minutes of the Planning Committee meeting minutes.
- It was noted that communications with the Youth Justice Service have been on-going and a meeting has been arranged to discuss future collaboration to tackle issues such as graffiti removal within the BTC wards.
- Town Clerk notified Members that during the summer months there had been damage to the side of the Town Council van. She advised that the insurance company have been informed and the damage will be repaired as soon as possible.
- Town Clerk advised Members that planning for the Remembrance parades and services is underway and a meeting has been arranged with the BTC Military Advisor to progress the arrangements on Wednesday 18th September.
- Town Clerk also reported progress on a project to install memorial benches outside the Post Office building, around the War Memorial in Dunraven Place. She explained that this had originally been part of the Heritage Walkway project with the support of Cllr David Unwin however the BCBC Conservation Department would not approve the plans for the memorial benches as part of the

Heritage Walkway planning application. She explained that Cllr Stuart Baldwin, Mayor of BCBC had recently progressed the issue with the BCBC Conservation department and an agreement has now been reached. It is anticipated that the memorial benches can be installed before Remembrance events on 9th November 2019.

- Councillors were reminded that the Mayor's Civic Service will take place on Sunday 29th September at Hope Baptist Church, Bridgend.

8. To fill vacancies on the Council Committees listed below:

Planning Committee (2)

- There were no nominations.
- One vacancy remains on this committee.

Regeneration Committee (2)

- Cllr. S Easterbrook was elected to sit on the Regeneration Committee for 2019/20.

Community Engagement & Well-Being Committee (3)

- Cllrs. S Easterbrook was elected to sit on the Community Engagement & Well-Being Committee for 2019/20.

9. Planning:

1. To consider draft minutes of the Planning Committee Meeting of 14th August 2019

Cllr N Burnett and Cllr C Webster declared a prejudicial interest in Item 9, BCBC Planning Matters and left the Chamber for this item.

- Chair of Planning Committee commended the minutes to Council.

RESOLVED: To receive and note the minutes of the Planning Committee meeting held on 10th July 2019.

2. To consider draft minutes of the Planning Committee Meeting of 11th September 2019

- Chair of Planning Committee commended the minutes to Council.
- Cllr L Walters enquired if the vehicle access to the Tennis Club is still a problem.
- Chair of Planning confirmed that the issue is still of concern however there is scope for improvement.

RESOLVED: To receive and note the minutes of the Planning Committee meeting held on 10th July 2019.

Cllr N Burnett returned to the Council Chamber and re-joined the meeting.

10. Finance:

1. To receive a balance of accounts as at 16th September 2019 and payments since last meeting

- Members reviewed the balance of accounts and payments since last meeting.

RESOLVED: Accounts paid, read and approved by Members.

2. To consider draft minutes of the Finance Committee Meeting of 30th July 2019

RESOLVED: To receive and note the minutes of the Finance Committee Meeting held on 30th July 2019.

11. Community Engagement & Well-being Committee:

1. To consider draft minutes of the Community Engagement & Well-being Committee Meeting of 31st July 2019

- Chair of Community Engagement & Well-being Committee provided an overview of the matters discussed at the meeting. She explained a proposal for a commitment to the Wartime Bridgend event for the duration of the Council's term of office which would enable staff to commence the planning and promotion of future events.

RESOLVED: To receive and note the minutes of the Community Engagement & Well-being Committee held on 31st July 2019.

2. To consider a motion from minutes of Community Engagement & Well-being Committee Meeting of 31st July 2019:

“To recommend to Council for Wartime Bridgend to be an annual event for the term of this Council and to agree a date of Saturday 13th June 2020 for next year's Wartime Bridgend event.”

- Members discussed how many years the current Council could commit to during their current term of office. It was highlighted that the current Council have the decision making powers to determine the precept budget up to 2021/22 and therefore have the ability to agree a Wartime Bridgend event for the next three years.
- Chair of Community Engagement & Well-being Committee highlighted that the date for the 2020 event has been proposed as Saturday 13th June 2020.
- It was noted that the Wartime Bridgend event usually takes place on the second Saturday in June.
- Cllr S Baldwin proposed an amendment to the motion:
“To recommend to Council for Wartime Bridgend to be an annual event for the term of this Council and to agree a date of the second Saturday in June for the next three years.”
- This was seconded and agreed by Members.

RESOLVED: That Bridgend Town Council commit to delivering an annual Wartime Bridgend event for the term of this Council and to agree a date of the second Saturday in June for the next three years.”

12. To receive an update from the Chair of Personnel Committee re: Personnel Committee Meeting of 13th September 2019

RESOLVED: That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press be excluded from the meeting during the consideration of agenda item 9 as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.

CONFIDENTIAL MINUTES

RESOLVED: The public and representatives of the press were permitted to re-join the meeting.

13. Bridgend Town Centre Business Improvement District re-ballot

- a) **To consider a notice of ballot and supporting information for the Bridgend Town Centre Business Improvement District re-ballot on Thursday 19th September 2019**
- Cllr D Unwin spoke of the initial promise of the Bridgend BID to assist with the de-pedestrianisation project and highlighted that the BID had set aside an amount of money for this scheme. He highlighted that the de-pedestrianisation project is no further forward and questioned what has happened to the money.
 - Cllr D Unwin referred to the 'Bridgend BID Renewal 2019' document and commented on the lack of financial detail provided. He highlighted that it had recently been estimated that only 82% of levy payers had paid their levy to date and commented that if this percentage continues for the next five years, the predicted revenue available for investment of £600k will not be achieved. He urged Bridgend BID to provide improved financial clarity in the future.
 - Cllr D Unwin commented on the map of the Bridgend CF31 BID area contained in the 'Bridgend BID Renewal 2019' document. He expressed concern regarding the presentation of the map and highlighted that some streets are in the wrong place and that street names are missing. He explained that the Town Council have a better map that could be used in the future.
 - The Mayor asked the CF31 BID Manager, who was sitting in the public gallery, if he would like to respond to the comments raised. He accepted the invitation to speak and clarified that the money originally allocated to the de-pedestrianisation project had since been allocated to other CF31 BID projects and is not held in reserves. He also explained that the BID Board have also requested the provision of additional financial detail in future documents and confirmed that a different approach for the collection of levy payments will be explored if the BID continues. He explained that a basic map had been included due to its simplicity, however this could be improved in the future.
 - Cllr S Bletsoe declared that he had sat on the original BID Steering Committee and clarified the remit of the discussion on the agenda.
 - Cllr S Bletsoe expressed disappointment at the misleading use of a photograph from the Bridgend Town Council Wartime Bridgend event on the front of the 'Summary of BID arrangements for the CF31 Business Improvement District (BID)' circular. He also commented on a commitment included in the 'Bridgend BID Renewal 2019' document that stated that the BID would play a role in introducing an excellent public toilet facility at the Indoor Market. He highlighted that the toilet project had been initiated by Bridgend Town Council and that it had not been agreed to work with CF31 BID to deliver the project.
 - Cllr S Bletsoe expressed deep concern about Bridgend BID and added that it was not caused by the businesses involved in the BID but by the major partner for the CF31 BID – Bridgend County Borough Council.
 - Cllr S Bletsoe highlighted that out of all the BID's operating in the UK there is only one local authority that does not chase the bad debts on behalf of a BID company and that local authority is BCBC. He added that the CF31 BID business plan is therefore unworkable because the company does not know how much revenue it will receive.
 - Cllr S Bletsoe highlighted that BCBC had only signed the baseline agreement for the CF31 BID very recently despite Bridgend Town Council signed a baseline agreement when the CF31 BID began. He concluded that he had lost faith in the BID not due to the traders involved in the scheme but because of the major partner, BCBC.
 - Cllr S Easterbrook referred to discussions that took place for the original BID proposal and information provided by The Means. He referred Members to a document titled '2019 National BID Criteria' and explained that the BID regulations 2004 specify that two documents should be provided; a BID Proposal document and a business plan. He explained that he had searched on the CF31 BID website and that no new documents appear to have been uploaded since April 2019. He questioned why CF31 BID had not produced a business plan and advised that businesses do not have all the relevant information to make a decision regarding the future of the BID.
 - Cllr S Easterbrook highlighted that the BID accounts have not been audited and suggested that the Welsh Audit Office could be approached to do this in the future.

- Cllr L Walters highlighted the support the BID Manager had provided to the Town Council for its events and spoke of the need to protect these working relationships in order to deliver strong Town Centre events.
- Cllr A Morelli reminded Councillors that they are speaking on behalf of the residents in their wards not as traders and highlighted the benefits of the CF31 BID town centre events such as the Dinosaur Experience and the Roots Festival.
- Cllr N Burnett raised an issue about non-income generating charities such as The Zone and Evergreen Hall who provide a service to the local community, being required to pay the BID levy but not benefitting from the BID.
- Mayor concluded the discussion on this agenda item and requested that the Town Council progress to agenda item 13 b) to vote on this matter.

b) To make a decision on whether to vote 'yes' or 'no' in respect of two eligible votes for Bridgend Town Council in the re-ballot which takes place on Thursday 19th September 2019

- Mayor asked Council if they wished to conduct the vote in confidence due to the declaration not being available to the public until after the closing date of the ballot on Thursday 19th September.
- Members agreed that the vote should not be conducted in confidence and that members of the public should be permitted to remain in the Council chamber for the vote. It was agreed that as per the Council's Standing Orders the vote would take place using a show of hands.
- Town Clerk explained that the Town Council had paid a BID levy for two properties and is therefore eligible for two votes in the ballot; one for the Carnegie House building and one for number 8 Wyndham Street.
- Mayor read out the wording of the ballot paper and asked Councillors to consider if the Council is in favour of the alteration of the Business Improvement District arrangements for the streets listed on the ballot paper for a period of 5 years. It was clarified that each ballot paper contained an option of 'Yes' or 'No' and that a cross must be placed in one box on each ballot paper.
- Result of vote:

Vote regarding the Bridgend Business Improvement District (BID) Alteration Ballot in respect of 8 Wyndham Street, Bridgend, CF31 1EF

- Those in favour of voting 'Yes' 8
 - Those in favour of voting 'No' 4
- There was 1 abstention

Vote regarding the Bridgend Business Improvement District (BID) Alteration Ballot in respect of Carnegie House, Wyndham Street, Bridgend, CF31 1EF

- Those in favour of voting 'Yes' 8
 - Those in favour of voting 'No' 4
- There was 1 abstention

14. To receive an update on the lease for a property in Wyndham Street and to consider a proposal regarding the use of the Evergreen Hall

RESOLVED: That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press be excluded from the meeting during the consideration of agenda item 9 as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.

CONFIDENTIAL MINUTES

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RESOLVED: The public and representatives of the press were permitted to re-join the meeting.

15. Town Twinning

To receive a report on the 25th Anniversary visit to Villenave d'Ornon (5th – 8th September 2019)

- Town Clerk presented a report regarding the Bridgend Town Council visit to Villenave d'Ornon which took place from 5th – 8th September 2019, to mark the 25th anniversary of the twinning relationship between Bridgend and Villenave d'Ornon.
- Members were provided with an overview of the itinerary for the visit and informed about a large public event called the 'Forum des Assos' that was held at the Espace d'Ornon on Saturday 7th September. This event showcased 250 local organisations with the aim of promoting a wide range of activities for people of all ages in the community as well as support services available to local residents. The event included a stand promoting the town of Bridgend and its surrounding areas and Members of the Town Twinning Association and Bridgend Town Council engaged with members of the public to provide printed literature about Bridgend and offered samples of local produce. It was reported that the stand was very well received and busy throughout the day.
- Town Clerk advised that the event also provided the delegation from Bridgend Town Council an opportunity to speak to the many organisations present at the event to discuss the possibility of establishing links between local sporting clubs and cultural associations in our towns.
- The event attracted thousands of visitors throughout the day and helped raise awareness of the many social activities and support groups available to the people in Villenave d'Ornon. It has therefore been suggested that a similar event could be arranged in Bridgend to help promote the wide range of activities and services available to residents in the Bridgend area to improve their health and well-being.
- Members were advised that on the evening of Saturday 7th September the Mayor of Villenave d'Ornon hosted an Official Civic Dinner to mark the 25th anniversary of the Town Twinning relationship. Official speeches were delivered by Patrick Pujol - Mayor of Villenave d'Ornon, Adrian Kendall - Chair of Bridgend Town Twinning Association and Cllr Alan Wathan - Mayor of Bridgend Town Council. Gifts were exchanged and Bridgend Town Council was presented with a silver platter marking the 25th anniversary of the relationship between the two towns.
- It was reported that on Sunday 8th September, members of Bridgend Town Twinning Association and delegates from Bridgend Town Council met with the Mayor of Villenave d'Ornon and their Twinning Committee to discuss the outcome of the visit and plans for student exchanges in 2020. Preliminary dates for the student exchanges have been set as:
 - Students from Villenave d'Ornon to visit Bridgend from Sunday 23th February to Sunday 1st March 2020
 - Students from Bridgend to visit Villenave d'Ornon at an agreed time between 5th to 20th of May 2020
- Cllr C Webster supported the idea of an awareness day for Bridgend and spoke of the benefits for the whole community. She acknowledged that it would not be possible for next year due to the time needed to co-ordinate it, however she suggested that BTC speak to surrounding Community Councils to participate for the benefit of the wider community.
- Cllr N Burnett acknowledged that a member of the Civic Trust and History Society arranges a small scale awareness day at Carnegie House but acknowledged that the room is small.
- Mayor suggested that consideration could be given to using the Bridgend Life Centre.
- Cllr C Webster suggested that this suggestion could be deferred to the Community Engagement and Well-being Committee for further consideration.
- Cllr S Baldwin suggested that this would be outside the power and resource available for the Town Council and reminded Members that the only duty on the Town Council for Town Twinning is Civic responsibilities.
- Cllr F Bletsoe highlighted that the Town Twinning Association are keen to take this idea forward.
- Cllr D Unwin advised that the 50th anniversary of the Town Twinning relationship between Langenau and Bridgend will be marked in 2021 and requested that Town Council give this some consideration.

RESOLVED: Town Clerk to liaise with the Town Twinning Association regarding the 50th anniversary of the Town Twinning relationship between Langenau and Bridgend.

To consider a motion from Mayor Cllr A Wathan:

“Approval is requested from the Council for a civic visit of delegates from Villenave d’Ornon during the weekend of the 2nd May 2020. This would be a reciprocal civic invitation to celebrate the 25th anniversary of Town Twinning and would enable us to reinforce the strong cultural and economic ties and friendship between both towns.”

- Mayor presented his motion to Council.
- Members agreed that this is a civic responsibility and that budget is available for this request.

RESOLVED: Town Clerk to extend a Civic Invitation to the Mayor of Villenave d’Ornon for the weekend of the 2nd May 2020 as a reciprocal visit to celebrate the 25th anniversary of Town Twinning to reinforce the strong cultural and economic ties and friendship between both towns.

16. To consider a motion from Cllr T Wood:

“To discuss a proposal for a new Bridgend Carnival and seek agreement from full council to provide resource and budget to establish a new Bridgend Carnival in the Summer of 2020.”

- Cllr T Wood presented his motion to Council. He spoke of the success of the Porthcawl Carnival and his aspiration to create something similar in Bridgend.
- Cllr C Webster highlighted that the Porthcawl Carnival is organised by the Porthcawl Buccaneers not the Town Council and expressed a view that Bridgend Town Council should not lead with this project.
- Cllr L Walters highlighted that Bridgend Town Council already organise large scale projects such as Wartime Bridgend, Remembrance Events, Christmas lights and the Light Festival. She warned that the Town Council do not have the resource to take on the organisation of a Bridgend Carnival in addition to these projects plus the other work of the Town Council and the possibility of taking on Evergreen Hall. She suggested that it is a project that the CF31 BID could be asked to organise if they are successful at the ballot.
- Cllr S Baldwin reminded Members that the Council had agreed not to consider new projects until after November 2019.
- Cllr D Unwin agreed that the CF31 BID could be asked to consider a Bridgend Carnival project as it is something that is not currently being delivered within the town.
- Cllr N Burnett advised that as Chair of the Community Engagement and Well-being Committee, the Town Council do not have the capacity to take on this project.
- Cllr T Wood explained that he had spoken with representatives from the Bridgend Lions Club and that they would be able to support the project, however they would not be able to lead on it.
- Cllr L Walters highlighted the work involved in co-ordinating a large scale town centre event and spoke of the planning required to co-ordinate road closures, risk assessments, emergency evacuation plans etc.
- Cllr N Burnett explained that it would not be possible to plan a summer carnival event straight after the Wartime Bridgend event which takes place in June. She highlighted the additional work involved in co-ordinating and marketing the event and managing the health and safety aspects.
- Cllr T Wood expressed frustration that Porthcawl have had 10 events in the year whilst Bridgend has only had one.
- Cllr S Baldwin suggested that Cllr T Wood withdraw the motion and set-up a committee outside the Town Council to co-ordinate the event.
- Cllr S Bletsoe supported setting up a working group outside the Town Council and declared that he would be happy to sit on it.

- Cllr F Bletsoe expressed that she was disappointed at the negative attitude expressed and suggested that templates for risk assessments are already in place.
- Members debated the capacity of staff and Councillors to facilitate this event.
- Cllr T Wood withdrew the motion.

17. To consider the Environment Wales Act 2016 - Community & Town Councils Duty under Section 6

- Town Clerk explained the statutory duty of the Town Council to comply with the Environment Wales Act 2016. She spoke of the ways in which the Town Council meet the duties of the act and reminded Members to consider their duty to the act for all BTC projects and services going forward.

18. To consider information received regarding the BCBC Town and Community Council Fund 2020/21

RESOLVED: To defer this item to the Finance Committee for further consideration

19. To receive an update from the Meeting of the Bridgend Town Members Major Projects and Collaboration Meeting (Cllr D Unwin)

- Cllr D Unwin presented a report to Members regarding the Meeting of the Bridgend Town Members Major Projects and Collaboration Meeting that took place on Wednesday 11th September 2019.
- He highlighted that the main items discussed were; a project to create a new play area in the Indoor Market, the forthcoming ballot for the renewal of the Business Improvement District, the appointment of company EPM to deliver a Christmas program of events in Bridgend Town Centre, the 6-monthly survey of empty shops, the lease regarding Evergreen Hall, potential redevelopment of the YMCA site, the re-development of the former McDonalds building on Nolton Street, new anti-social behaviour initiatives and the need for early implementation of the High Street Rate Relief Scheme.
- Cllr Unwin raised concerns about the high level of empty shops in Wyndham Street. He highlighted that the rateable values and rents of the premises in this street are too high and detract potential business opportunities. He proposed that BCBC should be asked to undertake an enquiry and suggested that the status of the street requires specific attention or nothing will improve either in the short or long term.
- Cllr Unwin highlighted that the percentage of empty units within the Rhiw Shopping Centre is currently 33%.
- Cllr Unwin also referred to an article in the Western Mail about Bridgend high street units and suggested that the figures they have used are incorrect and should be challenged. He claimed that Bridgend has 425 outlets not 98 as quoted in the news article. He added that the empty property rate has decreased by 1% and not 4.8% as stated in the article. Cllr Unwin warned that misleading press articles such as this can give business people the wrong perception of Bridgend.
- Cllr L Walters suggested that this is something that the BCBC Town Centre Manager should be doing.
- Cllr Unwin agreed that it is the role of the BCBC Town Centre Manager and suggested that BTC could offer a letter of support.
- Cllr S Bletsoe spoke of the High Street Rate Relief available and noted that the matter had been raised with BCBC to ensure that those that are eligible for the scheme are advised accordingly.
- Mayor referred to the press article and suggested that Cllr D Unwin should meet with the Town Centre Manager to discuss his concerns in further detail.

20. Consultations:

1. National Strategy for Flood and Coastal Erosion Risk Management in Wales. Further details can be viewed at: <https://gov.wales/national-strategy-flood-and-coastal-erosion-risk-management>. **Noted**
2. Consultation on the Together for Mental Health Delivery Plan 2019-22. Further details can be viewed at: <https://gov.wales/together-mental-health-delivery-plan-2019-2022>. **Noted**
3. Email from BCBC re: Bridgend Replacement LDP – Consultation events.
 - Cllr D Unwin highlighted the relevance of the new LDP and noted that he would be attending the consultation event in Brackla on 4th October and invited fellow Members to join him.
4. Email from BCBC re: Consultation - Brackla Street Active Travel Plans. **Noted**

21. Correspondence:

1. Email from Councillor David White – Newcastle Ward
 - Cllr D Unwin highlighted that there is a new process for applying for a community defibrillator and suggested that Cllr D White is advised of the new procedure.
 - Cllr D Unwin referred to the request for additional dog waste bins and noted that he had surveyed the area mentioned in the email and did not see any dog mess and therefore no need for dog waste bins in this location. He highlighted that Council must consider not only the cost of the bins but the weekly additional resource required to empty them.
 - Cllr D Unwin referred to the request for a Christmas sign and enquired where it could be installed. He advised that the Council may have a sign that could be installed in this area, however the sign would require an electricity supply that would need to be switched on and off each day. He suggested that he would be happy to meet with Cllr D White to discuss this request.
 - Cllr D Unwin referred to the request for a floral hanging baskets and explained that there are no brackets in this location. He advised that the Council would need to consider the installation of brackets, the cost of additional planters and the resource required for watering the flowers.
 - Cllr N Burnett suggested that floral displays should be provided in commercial areas outside of the Town Centre but within the BTC wards and suggested that the complexities with watering the flowers can be overcome.
 - Cllr T Wood asked how organisations can apply for a defibrillator under the new process. The Town Clerk advised that a new form needs to be prepared and advised that this will be completed and uploaded to the website as soon as possible.
 - Members discussed the quantity of defibrillators required for the number of people in the community. Cllr C Evans advised that Council should consider the geographical location not the provision per number of people. Members agreed that it would be sensible to find out the locations of existing defibrillators when considering requests for new defibrillators within the wards.
 - Cllr L Walters expressed that she did not want to increase the budget for floral displays and suggested that the quantity currently ordered for the Town Centre should be spread out in commercial centres throughout the wards.
 - Cllr F Bletsoe highlighted the bulb planting and tree planting schemes that have taken place outside the Town centre.
 - Cllr C Webster suggested that community groups could apply for grant funding and use it for floral displays in their areas however it was noted that they would be responsible for the maintenance of the flowers.

RESOLVED: Town Clerk to respond to the email from Cllr White with the suggestions from Council

2. Email from One Voice Wales re: Wales Audit Office's Good Practice Exchange Programme 2019. **NOTED**
3. Email from One Voice Wales re: FW: Age-Friendly Wales Newsletter. **NOTED**

4. Email from BCBC re: The Older People's Commissioner for Wales has launched a Facebook page! **NOTED**
5. Email from Bridgend Male Choir re: June, July & August Newsletter. **NOTED**
6. Email from A Berry re: Dog waste bin near Jubilee Crescent/Rd
 - Cllr D Unwin proposed the Council consider correspondence items 6 and 16 together. This was agreed by Members.
 - Cllr D Unwin explained that he had reviewed the location proposed in the emails and agreed that a dog waste bin is required in this area. He proposed that the bin is installed near the junction suggested. Town Clerk advised that the Facilities Manager had investigated the unground utilities supplies in this area.

RESOLVED: To arrange the purchase and installation of a new dog waste bin near the junction of Jubilee Crescent and Jubilee Road in line with a recommendation regarding the exact location from the BTC Facilities Manager.

7. Email from One Voice Wales re: One Voice Wales Conference and AGM 5th October 2019. **NOTED**
8. Email from BCBC re: Armed Forces in Wales Awards 2019. **NOTED**
9. Email from One Voice Wales: P is for People. **NOTED**
10. Email from BCBC re: Public Space Protection Order - Dog Control. **NOTED**
11. Email from BCBC re: Next meeting of the Armed Forces Covenant Forum - 24 September 2019 (14:00 to 16:00). **NOTED**
12. Email from One Voice Wales re: Older People's Commissioner for Wales Impact and Reach Report 2018-19. **NOTED**
13. Email from One Voice Wales re: South Wales Training Programme SEPTEMBER - DECEMBER 2019.
 - Cllr D Unwin highlighted a concern regarding the date for a training course and the use of Carnegie House. It was agreed that this would be checked with the Arts Project Officer.
14. Email from One Voice Wales re: Long Forest Project - Free App for Community Councils to Survey Hedgerows. **NOTED**
15. Email from One Voice Wales re: New Governance & Accountability a Practitioners Guide Wales 2019. **NOTED**
16. Email from M Edwards re: Request for a dog waste bin within the area of Jubilee Road joining Jubilee Crescent and Uxilla Terrace. **See response to correspondence item 6 above.**
17. Email from One Voice Wales re: Revised Model Financial Regulations. **NOTED**
18. Bavo Summer Newsletter. **NOTED**
19. Email from BCBC re: Data Protection Guidance for Town & Community Councils. **NOTED**
20. Email from CF31 BID re: BID Renewal. **NOTED**
21. Email from One Voice Wales re: Your council's contribution to the Understanding Welsh Places website.
 - Cllr D Unwin proposed a suggested response to this item. This was agreed by Members.
22. Email from One Voice Wales re: Our Valleys, Our Communities, Our Stations. **NOTED**
23. Email from BCBC Town Centre Manager re: Footfall data. **NOTED**

22. Town and Community Forum.

- a) **To consider items for inclusion on the Town and Community Council Forum agenda.**
There were no items proposed.
- b) **To consider feedback from meetings of the Town and Community Council Forum.**
 - Cllr D Unwin advised that he and the Deputy Clerk/RFO had attended a Town and Community Council Forum meeting regarding the MTFs Budget consultation 2019 which was discussed as pre-meeting business.

- c) **To identify proposals for inclusion on the TCC Charter Action Plan which would aid the development of the Charter.**

This item was not discussed by Members.

Meeting closed 9:10pm.

Signed

Mayor

Date