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SWYDDFEYDD CYNGOR  
TY CARNEGIE  
STRYD WYNDHAM  
PEN-Y-BONT AR OGWR  
CF31 1EF

12<sup>th</sup> December 2019

**TO: ALL MEMBERS OF THE TOWN COUNCIL**

**You are hereby summoned to a meeting of the Town Council to be held in the Council Chamber, Carnegie House on Monday 16<sup>th</sup> December 2019 at 6:30pm**

1.	To Receive Apologies for Absence
2.	To Receive Declarations of Interests (if any) of Members in respect of the business to be transacted
3.	To receive questions or comments from Members of the Public (Standing Order 3(e) refers)
4.	To Confirm and Sign Minutes of the Town Council Meeting held on 25 <sup>th</sup> November 2019
5.	To Consider Matters Arising from the Town Council Meeting on 25 <sup>th</sup> November 2019
6.	<p>To note for information Mayoral Announcements and Engagements:</p> <p>Mayor's Engagements:</p> <ul style="list-style-type: none"><li>• Friday 6<sup>th</sup> December – Heronsbridge School Choir at Hartshorn House Coffee Morning</li><li>• Friday 6<sup>th</sup> December – Bridgend Tabernacl Choir Christmas Concert</li><li>• Saturday 7<sup>th</sup> December – The Veteran Zone Public event</li><li>• Saturday 15<sup>th</sup> December – Christingle Service at Hope Chapel</li></ul> <p>Deputy Mayor's Engagements:</p> <ul style="list-style-type: none"><li>• Sunday 1<sup>st</sup> December – Cefn Glas Christmas Light Switch on at Westward Community Centre Christmas Lights</li></ul>
7.	To receive Town Clerk's Report for November/December (for information)
8.	<p>Personnel Committee:</p> <p>To consider draft minutes of the Personnel Committee Meeting of 13<sup>th</sup> November 2019</p>
9.	<p>To fill vacancies on the Council Committees listed below:</p> <ul style="list-style-type: none"><li>• Planning Committee (1)</li></ul>

10.	<p>Planning:</p> <ol style="list-style-type: none"> <li>To consider draft minutes of the Planning Committee Meeting of 11<sup>th</sup> December 2019</li> </ol>
11.	<p>Christmas Events in Bridgend Town Centre</p> <ol style="list-style-type: none"> <li>To Consider a letter from BCBC Town Centre Manager regarding the Christmas Lights Switch On Event 2019 and a request that Bridgend Town Council consider a budget for financial support for the Christmas events programme 2020 in addition the budget for the Christmas Grotto and publicity.</li> <li>To receive a report from the BTC Community Engagement &amp; Events Manager from a meeting with key stakeholders regarding Christmas 2020.</li> <li>To Consider dates of Christmas events for December 2020 (Cllr D Unwin)</li> </ol>
12.	<p>To receive an updated CAT Policy Document from Bridgend County Borough Council and consider a letter regarding Playing Fields &amp; Sports Pavilions: Community Asset Transfers.</p>
13.	<p><b><i>Confidential and commercially sensitive agenda item</i></b></p> <p>To discuss Additional Premises Project:</p> <ol style="list-style-type: none"> <li>To receive an update from the Town Clerk and BTC Task &amp; Finish Working Group regarding the Additional Premises Project.</li> <li>To consider and approve the Business Case for the Additional Premises.</li> </ol>
14.	<p>Finance:</p> <ol style="list-style-type: none"> <li>To receive a balance of accounts as at 16<sup>th</sup> December 2019 and payments since last meeting</li> <li>To consider draft minutes of the Finance Committee Meeting of 12<sup>th</sup> December 2019</li> <li>To consider draft budget, general reserves forecast and precept recommendation for 2020-21</li> </ol>
15.	<p>Selection of Mayor and Deputy Mayor for 2020/2021</p> <p>To approve the wording for an amendment to Standing Orders to accommodate the resolution made at the November 2019 Town Council meeting regarding the Selection of Mayor and Deputy Mayor.</p> <p>From:</p> <p>Standing Order 5e The first business conducted at the annual meeting of the council shall be the election of the Chairman and Vice-Chairman (if there is one) of the Council.</p> <p>To:</p> <p>Standing Order 5e</p> <ol style="list-style-type: none"> <li>In an Election Year, the first business conducted at the annual meeting of the council shall be the election of the Chairman and Vice-Chairman (if there is one) of the Council.</li> <li>In an ordinary year, the selection of the Mayor and Deputy Mayor for the forthcoming year will take place at the April Town Council Meeting and the selected Councillors will be become Mayor and Deputy Mayor elect prior to their formal appointment at the Annual Meeting of the Town Council in May.</li> </ol> <p>And to amend other reference to the 'election' of the Mayor and Deputy Mayor to the 'appointment' of Mayor and Deputy Mayor as necessary.</p>

16.	<p>To consider the following motion from Cllr S Bletsoe:</p> <p>‘For BTC to write a letter to Cllr Huw David to express deep displeasure of the fact that he wrote an email to members of the public at 21:25 on Tuesday 3rd December 2019 regarding free carparking in Bridgend (attached) when Elected members of Bridgend Town Council were later informed on Wednesday Morning 4th December 2019.</p> <p>That we are also very disappointed that this was announced on 4th December 2019, 3 days before starting, that no Town Traders were informed, and no timely promotion could be undertaken.’</p>
17.	<p>Consultations:</p> <ol style="list-style-type: none"> <li>1. Welsh Government consultation: A More Equal Wales - Commencing the Socio-economic Duty Links to the consultation documents and a Written Statement, delivered today by Deputy Minister and Chief Whip, are available at:  <a href="https://gov.wales/equality-act-2010-commencing-socio-economic-duty">https://gov.wales/equality-act-2010-commencing-socio-economic-duty</a>  <a href="https://gov.wales/written-statement-more-equal-wales-commencing-socio-economic-duty">https://gov.wales/written-statement-more-equal-wales-commencing-socio-economic-duty</a>  The consultation closes on the 17 January 2020.</li> <li>2. BCBC Consultation on proposed changes to the council’s home-to-school/college transport provision. Details of the proposals, the consultation papers and details of the consultation events can be found on the council’s website:  <a href="https://www.bridgend.gov.uk/my-council/equalities-and-engagement/consultations/current-consultations/">https://www.bridgend.gov.uk/my-council/equalities-and-engagement/consultations/current-consultations/</a> Written responses to the consultation proposals must be submitted no later than 5 January 2020.</li> </ol>
18.	<p>Correspondence:</p> <ol style="list-style-type: none"> <li>1. Email from BAVO re: Applications now open for Transformation ‘Connected Communities’ Grant April 2020 - March 2021</li> <li>2. Email from BCBC re: Gypsy and Traveller Accommodation Assessment</li> <li>3. Email from One Voice Wales re: November 2019 News Bulletin</li> <li>4. Email from Cinnamon Trust re: Help to promote The Cinnamon Trust Bridgend Charity</li> <li>5. Email from One Voice Wales re: Bus Pass Renewal Programme</li> <li>6. Email from BAVO re: BAVO's Annual Impact Report 2018 – 19</li> <li>7. Email from the Information Commissioner re: Latest news from the ICO</li> <li>8. Email from One Voice Wales re: The Welsh Index of Multiple Deprivation (WIMD) 2019</li> </ol>
19.	<p>Town and Community Forum.</p> <ol style="list-style-type: none"> <li>a) To consider items for inclusion on the Town and Community Council Forum agenda.</li> <li>b) To consider feedback from meetings of the Town and Community Council Forum.</li> <li>c) To identify proposals for inclusion on the TCC Charter Action Plan which would aid the development of the Charter.</li> </ol>

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Leanne Edwards  
Town Clerk