



MINUTES OF BRIDGEND TOWN COUNCIL MEETING
Monday 18th June 2018 at 7:00pm at Carnegie House Council Chamber

Present:	Cllr. Paul Warren (Mayor) Cllr. Stuart Baldwin Cllr. Freya Bletsoe Cllr. Steven Bletsoe Cllr. Kate Boucher Cllr. Nicole Burnett Cllr. Stuart Charles Cllr. Angela Morelli Cllr. Rebecca Porter	Cllr. Isabel Robson Cllr. Robbie Thomas Cllr. David Unwin Cllr. Matthew Voisey Cllr. Lyn Walters Cllr. Alan Wathan Cllr. Carolyn Webster Cllr. Tim Wood
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The Mayor welcomed Cllr. Robbie Thomas to his first meeting.

1. To receive apologies for absence:

Apologies were received from Cllr. Ceri Evans (work)
 Absent: Cllr. Gary Sassoon-Hales

2. To receive Members' Declarations of Interest in respect of the business to be transacted:

Declarations of Interest were declared by the following Members and recorded in the register:

- Cllr N Burnett - Item 9; Prejudicial interest in BCBC Planning Matters
- Cllr S Baldwin - Item 9; Prejudicial interest in BCBC Planning Matters
- Cllr M Voisey - Item 9; Prejudicial interest in BCBC Planning Matters
- Cllr A Morelli - Item 9; Prejudicial interest in Item 7 – Planning Application No. P/18/368/FUL
- Cllr S Bletsoe - Personal interest in matters relating to regeneration and trading
- Cllr T Wood - Personal interest in matters relating to Bridgend Indoor Market

3. To Confirm and Sign Minutes of the Annual Meeting held on 21st May 2018

Page 4, item 9d; Member highlighted an error in the minutes and suggested that the word 'Personnel' should be amended to 'Regeneration'. The minutes were amended to read 'elected to sit on the Regeneration Committee'.

RESOLVED: To confirm and sign the amended minutes of the Annual Meeting of 21st May 2018 as a true and accurate record.

4. To Consider Matters Arising from the Annual Meeting held on 21st May 2018

Page 5, item 12; Member requested further information regarding the role of Youth Members. The Town Clerk will contact One Voice Wales to request a 'role description'. The possibility of appointing a Mentor for Youth Members was discussed.

5. To Confirm and Sign Minutes of the Ordinary Town Council Meeting held on 21st May 2018

The Minutes of the Ordinary Meeting of 21st May were confirmed as a true record and were signed accordingly.

6. To Consider Matters Arising from the Ordinary Town Council Meeting held on 21st May 2018

RESOLVED: That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press be excluded from the meeting during consideration of page 4 of Item 6 as publicity would be prejudicial to the public interest due to the confidential nature of the business transacted.

- There were no matters arising from Page 4 of the minutes.

RESOLVED: That the public and representatives of the press be permitted to re-join the meeting.

- There were no matters arising from the minutes.

7. To note for information Mayoral Announcements and Engagements:

- Mayor explained that it had been a particularly busy period for staff and stated that the Town Clerk had been unable to prepare a written Town Clerk report this month as she had been dealing with a number of urgent issues.

Mayor's Engagements:

- 23rd May 2018 BCBC Mayoral Inauguration
- 28th May 2018 Westward Community Centre Open Day
- 9th June 2018 Tenovus Choir Birthday Celebration
- 16th June 2018 Bridgend Town Council 'Wartime Bridgend' event, including a presentation from Simon Weston
- 16th June 2018 Switch on of the electricity at St Johns House, Newcastle Hill

Deputy Mayor's Engagements:

- 16th June 2018 Bridgend Town Council 'Wartime Bridgend' event

8. Town Clerks Reports

a) To Receive Town Clerks Report for May/June 2018

- Town Clerk presented a verbal update on work carried out over the past month. She explained that throughout the month she had been providing induction training and support to two new BTC members of staff. She also highlighted that all BTC Officers had been involved with preparations for the annual 'Wartime Bridgend' event which took place on 16th June.

- Members were informed about anti-social behaviour issues that had taken place outside Carnegie House, including details about an oak planter being overturned again and dog waste outside the building.
- Town Clerk also highlighted that a recent health & safety issue within the Carnegie House building (to be discussed under agenda item 8b) had caused significant disruption to day-to-day operations throughout the month.

b) To receive a confidential report from the Town Clerk regarding Health and Safety issues at Carnegie House.

- Member questioned whether the item should be a confidential matter.
- Mayor stated that Members needed to be provided with the facts of the issue and at this point it would not be in the public interest to release the information at the meeting.
- Member suggested that the agenda should include a reason why a matter is confidential.

RESOLVED: That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press be excluded from the meeting during consideration of agenda item 8b) as publicity would be prejudicial to the public interest due to the confidential nature of the business transacted.

- The Town Clerk provided Members with detailed information regarding this agenda item. This is reported as a confidential matter in Appendix 1.

RESOLVED: That the public and representatives of the press be permitted to re-join the meeting.

Councillors S Baldwin, N Burnett, A Morelli, M Voisey and C Webster left the meeting during consideration of agenda item 9 and returned at its conclusion.

9. To Consider the Draft Minutes of the Planning Committee Meeting held 13th June 2018

Chair of Planning, Cllr D Unwin, reported on the Planning Committee Meeting and highlighted the following:

- Page 2, Item 10 – Heritage Walkway Planning Appeal
Two quotations have been obtained from companies to act on behalf of the Town Council to appeal against the BCBC planning decision for the location of the Heritage Walkway project. A meeting is being sought with BCBC in an attempt to reach a compromise on the locations of the interpretation panels, however should the meeting prove to be unsuccessful, the Planning Committee, having considered both quotations, recommend that the quotation from ‘Prospero’ be accepted at a cost of £2,450.
Cllr Unwin suggested that the proposed site in Dunraven Place should be abandoned and the project be moved to the top of Wyndham Street.
It was noted that the project has strict time scales with regard to grant funding from the Heritage Lottery which has only 3 to 4 months remaining.
Members agreed that the suggestion of a different location for the project should be seriously considered rather than risk losing the grant funding.
A concern was expressed with regard to vandalism at the proposed new location. After further discussion, it was agreed that Members would prefer to compromise on location rather than the design of the panels.
Town Clerk advised that the meeting with BCBC is scheduled for 28th June at 3pm. It was agreed that Members of the Planning Committee; Cllrs D Unwin and T Wood would attend the meeting.

- Page 1, Item 5.1 – Planning Application No. P/18/60/FUL – Cllr D Unwin provided an update regarding the status of the Taxi Rank at Nolton Corner Car Park.
A Member highlighted that the company is not adhering to the conditions imposed by the Planning application approval.
- Member referred to Page 2, Item 7, Planning Application No. P/18/368/FUL – 3 Old Stone Bridge – and questioned whether the premises had a licence for drinking outside.
Chair of Planning confirmed that a concern regarding the drinking of alcohol on the old stone bridge and other queries had been sent to BCBC by the Planning Committee.

RESOLVED: To confirm and sign the minutes of the Planning Committee Meeting held on 13th June 2018 as a true and accurate record.

10. To Consider the Draft Minutes of the Personnel Committee Meeting held 14th June 2018

The Town Clerk explained that due to the heavy workload, the Minutes of the Personnel Committee meeting had not yet been prepared. The Mayor advised that Cllr S Baldwin was appointed Chair of the Personnel Committee, with Cllr D Unwin appointed Vice Chair.

Cllr S Baldwin gave an outline of the recommendations made by the Personnel Committee:

- Councillors are to be encouraged to attend disciplinary and grievance training.
- To suggest 2 tier system of training courses to encourage councillors to attend courses.
- The Chair of the Personnel Committee will be the direct line manager of the Town Clerk.
- The Mayor had offered to assist with the induction training for the new staff members.
- A 'Working Group' will be formed consisting of all Committee Chair persons and the Mayor for the production of a 'Town/Business Plan'.
- In order to address the pressures of increasing workloads, the Personnel Committee had resolved to offer additional hours to the Democratic Services Officer and ask the ex-Town Clerk to extend his contract with the Town Council.
- The Personnel Committee have asked the RFO to investigate moving weekly paid staff to monthly payments.
- A discussion took place regarding the Town Clerk's work plan. It was noted that the workload is extensive and has been prioritised.
- Member enquired on the progress of DBS checks. The Town Clerk advised that she is awaiting details from some members before the checks can be progressed further. Members were asked to ensure they provide the Clerk with the relevant information so that the checks can be completed.

11. Finance:

The Mayor referred to item 11d on the agenda, 'To appoint a Chair and Vice Chair of the Finance Committee for 2018-19), and suggested that this item should be resolved first so that the appointed Chairperson could present agenda items 11 a-c. This was agreed by Members.

d) To appoint a Chair and Vice Chair of the Finance Committee for 2018-19

- Mayor explained that as an Ex-Officio Member of the Finance Committee he had attended the last meeting and had the right to vote during the appointment of Chair of the Finance Committee. He explained that two Members were nominated for the position of Chair and a vote was taken with the two Members each receiving 3 votes. Mayor explained that the BTC Standing Orders do

not give him the right to a casting vote at Committee meetings, therefore a decision could not be reached and a decision had been deferred to the full Town Council meeting.

- Mayor asked for nominations for Chair of the Finance Committee for 2018-19.
 - Cllr D Unwin was proposed and seconded as Chair of Finance Committee
 - Cllr L Walters was proposed and seconded as Chair of Finance Committee
- Mayor stated that a vote would need to be taken.
- Member requested a secret ballot.
- The meeting was adjourned for the Town Clerk to prepare ballot papers for the vote.
- The meeting was reconvened and a vote was taken:
 - 10 in favour of Cllr D Unwin as Chair of the Finance Committee for 2018-19
 - 7 in favour of Cllr L Walters as Chair of the Finance Committee for 2018-19

RESOLVED: that Cllr D Unwin be appointed Chair of the Finance Committee for the year 2018/19

- Mayor asked for nominations for Vice Chair of the Finance Committee for 2018-19.
- Cllr L Walters was proposed and seconded as Vice Chair of Finance Committee; there were no other nominations.

RESOLVED: that Cllr L Walters be appointed as Vice Chair of Finance Committee for 2018/19.

a) To receive a balance of accounts as at 18th June 2018 and approve Payments of Expenditure

- A Member queried the status of arranging an outdoor fuel card for the BTC van. RFO advised that due to current workload including the annual audit she had been unable to arrange this yet but would look into it as soon as possible.
- A Member questioned VAT claim on the purchase of a battery. RFO explained that VAT is reclaimed if the relevant information is provided on the receipt and stated that she would check the receipt for this item.

RESOLVED: Accounts paid, read and approved by Members.

b) To approve the Annual Accounts for 2017-18 and Annual Governance Statement for 2017-18 and sign the Annual Return for the year ended 31st March 2018

- The Mayor read out a letter from the Internal Auditor.
- The Chair of the Finance Committee commended the RFO for the meticulous records and for all her efforts in preparing for the Annual Audit.
- The RFO presented the Annual Governance Statement to Council for approval.
- The Mayor and RFO signed the Annual Governance Statement in the presence of the Town Council.

c) To Consider the draft Minutes of the Finance Committee Meeting of 8th June 2018

Cllr D Unwin reported on the meeting of 8th June and highlighted the following:

- Page 2, item 6. It was noted that the Finance Committee would like to investigate the potential for a Capital Asset Transfer of Bridgend Town Cricket Club grounds and premises.

- Member advised that there was a meeting of the CAT Steering group and highlighted that there is potential for BTC involvement.

RESOLVED: that the Town Clerk writes to the BCBC CAT Officer and Bridgend Town Cricket Club to invite them to the July meeting of Bridgend Town Council to discuss the potential for involvement with a Capital Asset Transfer of Bridgend Town Cricket Club grounds and premises.

- Page 2, Item 7. Members were provided with an update regarding the relocation of the staff office. It was noted that the cost of the relocation will be much higher than initially anticipated and will exceed the amount provided in the precept budget.
- Concern was expressed about the additional cost and how this cost could be covered. Chair stated that he was aware of other projects included within the precept for 2018-19 which are unlikely to go ahead and suggested that the money could be vired to cover the additional expenditure.
- Member advised that the Finance Committee had considered a number of options to reduce the cost of the project, including splitting the project into smaller projects and arranging the management of the works in-house, however this would take a longer period of time and Members of the Finance Committee had expressed concern at the effect on staff welfare.
- Members were reminded of their duty of care as employers to provide suitable working conditions for staff and agreed that the office relocation project needed to go ahead as soon as possible but every effort should be made to reduce costs where possible.

RESOLVED: To confirm and sign the minutes of the Finance Committee Meeting held on 8th June 2018 as a true and accurate record.

12. Evergreen Hall

a) To receive an update from Cllr I Robson, Chair of the Evergreen Hall Charity

- Members were informed that the Trust Deed of the Evergreen Hall charity had recently been changed and accepted by the Charity Commission. This means that all Bridgend Town Councillors are no longer automatically trustees of the Evergreen Hall charity.
- Cllr I Robson explained that the Evergreen Hall Management Committee will now consist of four Councillors; 4 Evergreen Hall Members and 4 Community Members. It was noted that the quorum for meetings is four.

b) To nominate 4 Town Councillors as Trustees of the Evergreen Hall Charity on behalf of Bridgend Town Council.

- Cllr I Robson stated that she would like to continue to be a trustee of the charity. This was accepted by Members.
- Mayor requested a further three nominations for the position of trustee to the Evergreen Hall charity.

RESOLVED: To appoint Cllr I Robson, Cllr N Burnett, Cllr S Charles and Cllr R Thomas as trustees of the Evergreen Hall Charity on behalf of Bridgend Town Council for 2018-19

c) To receive a formal request from the Evergreen Hall Charity to seek legal advice regarding the impact on the Evergreen Hall lease in the event of changes being made to the Charity Deed to amend the general purpose of the Charity.

Cllr I Robson provided an overview and explained that the charity would like to explore opportunities to make changes to the trust deed to widen the scope of the activities undertaken at Evergreen Hall. She explained that changes to the Trust Deed could have an impact on the lease agreement between Bridgend Town Council and BCBC and asked the Town Council to seek legal advice regarding this situation.

RESOLVED: Town Clerk to seek independent legal advice on behalf of Bridgend Town Council regarding the potential impact of any changes to the Evergreen Hall Trust Deed upon the lease agreement between BTC and BCBC for the use of Evergreen Hall.

13. To Consider and Approve Delegation Arrangements to Committees, Staff and other local authorities

This item was deferred at the Annual Meeting.

RESOLVED: To accept and approve the Delegation Arrangements prepared by the Town Clerk.

14. To Consider and approve Terms of Reference for Committees

This item was deferred at the Annual Meeting.

Members reviewed the Committee Terms of Reference document and proposed the following amendments:

Planning Committee

- Remove the wording 'To develop a Town/Place Plan for Bridgend Town Council wards' and replace it with 'To appoint the Chairman of the Planning Committee to sit on a Steering Group to develop a Town/Place Plan for Bridgend Town Council wards.'

Regeneration Committee

- To remove the bullet point 'To engage in public consultations regarding future Town Centre projects'
- To remove the bullet point 'To arrange and manage Town Centre events'

Community Engagement and Well-being Committee

- To add the bullet point 'To engage in public consultations regarding future Town Centre projects'

RESOLVED: To accept and approve the Committee Terms of Reference document subject to the amendments shown above.

15. To fill Vacancies on the Council Committees

Resolved: that the following Councillors are appointed to the Committees as detailed below:

Planning Committee: Cllr K Boucher

Regeneration Committee: Cllr R Thomas

Community Engagement &
Well-Being Committee: Cllr S Charles, Cllr A Morelli and Cllr R Thomas

- One vacancy remains on the Community Engagement & Well-being Committee.
- Members discussed the times of Committee meetings.
- The dates and time for Community Engagement and Well-Being Committee meetings are to be confirmed.

16. To Consider and Agree a Policy for the use of Bridgend Town Council logos on printed and digital literature.

- The Town Clerk explained that the Town Council has a traditional heraldic crest which was originally created for Bridgend Urban District Council and adopted by Bridgend Town Council in 1974. She added that a modern logo was developed for the Town Council in 2014.
- It was noted that other larger Councils use a traditional crest on official documents such as minutes, Council policies etc.
- It was noted that the modern logo is more legible and could be more appropriate for day-to-day digital use.
- Members expressed concern regarding the potential loss of the historical aspect of the heraldic crest.
- Members considered both graphics and discussed their use for branding for Town Council documents.
- Member suggested that day-to-day functions could display the modern logo and that Civic Functions use the traditional Heraldic Crest.
- A Member suggested that a standard should be adopted for future use.
- Members debated the difference between the logo and traditional heraldic crest and which one should be used.

RESOLVED: Town Clerk to prepare a guidance document detailing how the BTC logo and heraldic crest can be used for internal and external branding on Town Council documentation and marketing materials. The Town Clerk is requested to present this guidance to the Town Council for approval.

17. To Receive, Discuss and Approve (subject to any changes) the draft Annual Report for 2017-18

- Mayor commented that he was very impressed with the Annual Report and suggested that the staff section could be expanded to indicate the significant contribution made by staff.
- Member commented that he had provided feedback on the report to the Town Clerk.

RESOLVED: To approve the BTC Annual Report for 2017-18 subject to minor amendments submitted to the Town Clerk.

18. Consultations

1. E-mail via One Voice Wales – Consultation seeking views on proposed changes to the Town and Country Planning (Use Classes) Order 1987 (UCO) and the Town and Country Planning (General Permitted Development) Order 1995 (GPDO). **Noted.**
2. E-mail via One Voice Wales, the Equality, Local Government and Communities Committee undertaking an inquiry into diversity in local government. **Noted.**
3. E-mail from Welsh Government re ‘Smoke-free Premises and Vehicles (Wales) Regulations 2018 consultation ends 12 June 2018. **Noted.**

19. Correspondence.

- 1) E-mail from One Voice Wales giving details of an event, ‘Children, Young People and Democracy in Wales’, taking place on 20th June 2018, 12.00 -14.00 at the Senedd. **Noted.**
- 2) E-mail from Ms J Nurse regarding the proposed ‘painting of a wall’ in the vicinity of Newcastle Hill with a view to making the wall more ‘attractive’.

- Members discussed this suggestion, however it was noted that the wall is in private ownership and would require planning permission. Members agreed that this is not a project that the Town Council could undertake at this time. **Noted.**
- 3) E-mail from Abertawe Bro Morgannwg Community Health Council attaching the ABM CHC Newsletter of Spring 2018. **Noted.**
- 4) E-mail from One Voice Wales detailing information regarding the car parking contract at UHW (Heath Hospital), Cardiff. **Noted.**
- 5) E-mail via One Voice Wales, from the Older People’s Commissioner for Wales attaching two reports – ‘Ageing Well in Wales’ and ‘Progress / Impact & Reach’. **Noted.**
- 6) E-mail via One Voice Wales enclosing Cardiff & Vale of Glamorgan ‘Integrated Health & Social Care Partnership Spring 2018. **Noted.**
- 7) E-mail via One Voice Wales from Water EPC enclosing ‘Sustainable drainage newsletter publication dated April 2018. **Noted.**
- 8) E-mail via One Voice Wales from ‘Power Up!’, a partnership between Western Power Distribution and the Energy Saving Trust. **Noted.**
- 9) E-mail via One Voice Wales enclosing ‘Good Practice Exchange – Calendar of Events & Outputs 2018/19’ from the Wales Audit Office. **Noted.**
- 10) E-mail from Mr N Carter, Fundraiser, Coity & Bridgend Community First Responder Scheme. **Noted.**
- 11) E-mail from John Rees, Operations Officer of Cleaner Streets, BCBC – ‘Tidy Town Project Bridgend’.
 - It was noted that a budget is being put together to run the scheme centrally although it will require some expenditure from the individual Town Councils. Mr Rees offers to attend a Town Council meeting to present the project and outline the costs.
 - Member stated their opposition to the proposal to request more money to be allocated to litter issues and recommended that BCBC do more on enforcement procedures as laws are not being adhered to.
 - It was noted that no clarification has been provided on how the requested £6,000 would be spent.

RESOLVED: The Town Council do not agree to provide budget for this proposal.

20. Town and Community Council Forum

It was noted that the next Meeting is scheduled for Tuesday 26th June 2018.

a) To consider items for inclusion on the Town and Community Council Forum agenda.

The following items were suggested for discussion:

- Litter enforcement.
- Dangerous parking on Nolton Street and lack of enforcement after 6pm.

The Mayor will liaise with BCBC to request that these items are included on the agenda.

21. Reports

a) Report on Wartime Bridgend Event – Saturday 16th June 2018

Cllr D Unwin presented an overview of the event:

- He thanked all those involved in the event, especially the BTC staff.

- It was noted that many Town Centre businesses participated in the event, including independent shops and national organisations.
- It was suggested that there was likely to have been an increase in footfall in comparison to the 2017 event.
- It was noted that social media activity and engagement has been excellent in the lead up to the event.
- It was noted that many photographs had been taken for archive and future marketing purposes.

The Mayor thanked Cllr D Unwin for his involvement and work to help co-ordinate the event.

It was acknowledged that the event attracted many people from outside the area and was a huge success, especially as it was only the second time the event has been held.

The Mayor spoke of the privilege of being presented with a Dambusters Coin from the London Mint by Simon Weston and spoke of meeting the President of a Commonwealth organisation who had read about the event in London and travelled to Bridgend for the day to attend the event.

b) Report on Bus Subsidies in the Bridgend Town Area.

Cllr D Unwin presented a report on Bus Subsidies in the Bridgend Town Area:

- He referred to a questionnaire that closed at the end of March and explained that a letter was sent to BCBC to ask if BTC could help in the event of cuts.
- It was noted that a report went to Cabinet on 21st May and that the first BTC knew about the report was via the press.
- Concern was expressed that when bus routes are withdrawn, it is usually permanent and Members questioned how this fits in with the duties of the Well-Being Act and consideration for elderly, disabled, youth and families with no car access.
- It was noted that evening services are being cut on 3 routes.
- Members acknowledged that there had been public consultation in the Newcastle Ward.
- Cllr Unwin felt it was important that the Town Council should respond to such an important issue.
- Member highlighted that it is only BCBC subsidised routes that are being cut and that BCBC is forced to make cuts due to budget restraints.
- Member stated that there are other services available and that the matter had been raised at a BCBC Scrutiny meeting.

RESOLVED: Mayor to raise the issue of communication between BCBC and the Town Council at the Town and Community Council Forum.

RESOLVED: Town Clerk to write to BCBC to express concern that the Town Council is not getting information in a timely manner.

c) To receive Attendance Figures for Town Council Meetings for 2017-18.

- The Town Clerk explained that she had received a request for attendance figures from a journalist and that the figures had been compiled in a spreadsheet and checked.
- Member requested that meetings that Members could have attended should be added to the figures however this suggestion was rejected by Members.
- It was agreed that the following footnote should be added to the document:
 - Footnote to highlight that the Mayor as ex-officio is entitled but not required to attend all Council meetings.

- Footnote to highlight that some Councillors have experienced communication issues and may not have received all agendas.
- Footnote to highlight that some Councillors are appointed as BTC representatives at external meetings and attendance figures for these appointments are not included on this document.

d) To receive a Report Re: CF31 Annual General Meeting

- Cllr S Bletsoe presented a report on the CF31 Annual General Meeting.
- It was highlighted that the BID had only received 81% of the BID levy to date.
- It was noted that it is a legal requirement for BCBC to collect the funds but BCBC cannot give details of the businesses that have not paid to the CF31 BID Company.
- It was suggested that BTC to write to BCBC to encourage them to provide details of the business that have not paid.
- It was noted that for GDPR purposes BCBC have claimed that they are unable to share the information.

RESOLVED: Town Clerk to write to BCBC to support CF31 BID's request to receive details of the businesses that have not paid the BID levy.

- It was highlighted that guidelines have been put in place by the British Bid Association to stipulate that the core costs of any BID should not exceed 20% of total income.
- At the AGM the accountant had pointed out that small BID's struggle to stick to 20%.
- It was noted that some staffing costs for CF31 BID had been allocated to other budget headings and in reality the figure could be close to 27%.
- It was noted that the meeting was poorly attended with only 3 members that are not directors of the CF31 BID in attendance.
- It was suggested that Cllr S Bletsoe and Cllr T Wood draft a letter on behalf of the Town Council regarding these concerns and for it to be sent to CF31 BID via the Town Clerk.
- It was reported that BID still does not have a base line agreement with the local authority and it was suggested that the baseline agreement should be considered before the next ballot.
- Members discussed the appointment of a BTC representative to the CF31 BID Board of Directors. It was noted that a proposal was made that the Town Clerk should represent the Town Council; however the Town Clerk provided an update on why she declined the offer to become a member of the BID Board. It was explained that the SLCC had stated there could be liability issues with this position.
- The Mayor stated that the BID Manager would be welcome to attend the Town Council's meeting in September, to provide an update to Members who could provide pre-prepared questions prior to the meeting.
- The Mayor thanked Councillors for raising the valid points.

RESOLVED: Town Clerk to invite the CF31 BID Manger to the September meeting of Bridgend Town Council to provide an update on the progress of CF31 BID.

Resolved that Standing Order 1.1 (2.7) is moved to allow the meeting to continue past 9.30pm.

e) To receive a suggestion regarding a Flag Raising Ceremony on Friday 29th June 2018 for Armed Forces Day.

- Cllr T Wood explained that he had spoken to the BTC Military Advisor regarding arranging a flag raising ceremony on 29th June 2018.

- It was agreed that a short flag raising service could be arranged.
- Member requested that future discussions for Armed Forces Day events are included on the agenda of the next Community Engagement and Well-Being Committee.

RESOLVED: To arrange a short flag raising service to mark Armed Forces Day at 10am on Friday 29th June 2018.

f) Anti-Social Behaviour in Bridgend Town Centre.

- Members expressed concern about recent anti-social behaviour in Bridgend Town Centre.
- Mayor referred to a comment from Chief Superintendent S Parfitt about the negative perception of Bridgend Town Centre is not as bad as the reality; however he raised concerns that recent events in the town centre had led to Bridgend being portrayed in a negative way in the press and on social media.
- Member presented BTC reports to Council from 2015 highlighting concerns about the increase in the use of legal highs. He explained that letters were written at that time to highlight the matter.
- Member explained that he had met with one of the individuals in a photograph circulated on social media. He highlighted that the drug issues in the town require a multi-agency approach to tackle the situation.
- Member referred to the police presence in the town and suggested inviting the local policing sergeant to a meeting and urged that people report any issues via 101.
- Member suggested holding a public event/assembly, with all the appropriate agencies, including BCBC to discuss the issue.
- Member highlighted that this is a public health matter and holding such an event would need careful facilitation with health professionals and appropriate organisations. She also noted that this could be a duplication of work already conducted by BCBC.
- It was suggested that the Chief Superintendent should be invited to attend the July meeting of Bridgend Town Council and that the invitation could be extended to the Neighbourhood Policing Team.
- Member commented that the Chief Superintendent should be invited and could invite day-to-day police officers to attend with him if he so wished.

RESOLVED: Town Clerk to research the possibility of arranging a multi-agency meeting to discuss concerns regarding drug misuse and the increase of anti-social behaviour in Bridgend Town Centre.

RESOLVED: Town Clerk to invite the Chief Superintendent to attend Town Council’s July meeting.

Meeting closed: 9.55pm

Signed
Mayor

Date